



2026-27 BIE Interim Assessment Pre-Administration Training

September 11, 2026



Welcome

On behalf of the BIE CAO Assessment Team -
Welcome to the BIE & Pearson Interim Pre-Administration
Training for English Language Arts (ELA) and Mathematics.

BIE Chief Academic Office Team:

Ms. Aurelia Shorty - Education Program Specialist

Dr. Carmelia Becenti - Chief Academic Officer

Dr. Douglas Clauschee - Education Research Analyst

Mr. Donald Griffin - BIE Section 504 & Alternate Assessment

Our Presenters from Pearson:

Christine Nelson

Anna Patro

Webinar Norms

Please type your name, email, role, and school in the chat box.

Today's training will be recorded and posted along with this PPT presentation to <https://bie.mypearsonsupport.com/>.

Please be sure to mute your microphone, if applicable.

Questions should be posted in the Q&A.

Meeting Purpose & Outcome

Purpose: To assist schools with implementing the Interim assessments.

Outcome: School Test Coordinators will be equipped to implement and assist in the administration of Interim assessments.

Training Agenda

1 Interim Assessments
Overview

2 Before Testing

3 During Testing

4 After Testing

5 Resources



Interim Assessment Overview

Tested Grades and Subjects

Mathematics

- Grades 3-8
- High School
– Grade 11

ELA

- Grades 3-8
- High School
– Grade 11

Mathematics Overview

Two unique test forms per grade/course. Test Forms (Online and Paper):

- 17-20 test items, depending on grade level.
- Single unit completed within one instructional period of 60 minutes. Grades 6-8 and High School are divided into 2 sections.
- Machine-scored and hand-scored items.
 - Results will be available approximately two weeks after testing starts.

Mathematics

- Grades 3-8
- High School -Grade 11

ELA Overview

Two unique test forms per grade.

Test Forms (Online and Paper):

- 17–21 test items, depending on grade level.
- Single unit completed within one instructional period of 60 minutes.
- Machine-scored and hand-scored items.
 - Results will be available approximately 2 weeks after testing starts.

ELA

- Grades 3–8
- High School
– Grade 11

ELA Reference Sheets

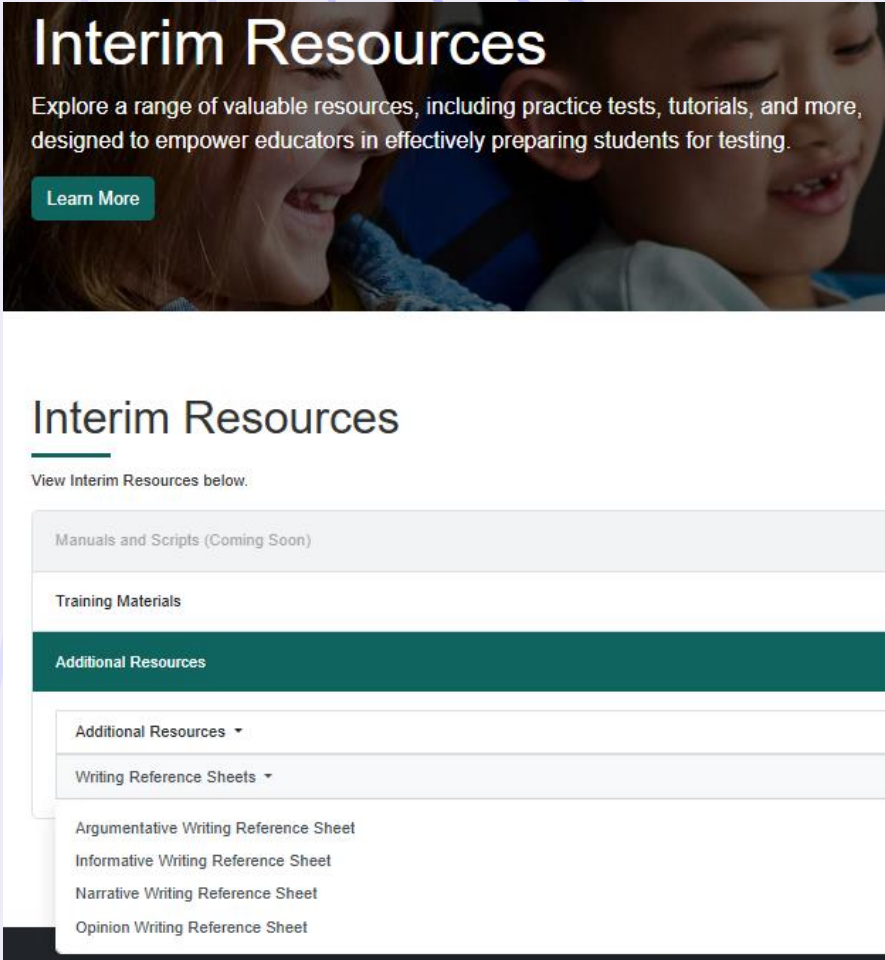
ELA now has Writing Reference Sheets for the Extended Constructed Response (ECR) items.

The Writing Reference Sheets can be found on the BIE support site under Interim Resources/Additional Resources/Writing Reference Sheets.

They will also be available as exhibits in online ELA tests.

There is a different sheet for each type of writing:

- Argumentative (grades 6-8 & 11)
- Opinion (grades 3-5)
- Informative
- Narrative



The screenshot shows the 'Interim Resources' page on the BIE support site. At the top, there is a banner with the title 'Interim Resources' and a description: 'Explore a range of valuable resources, including practice tests, tutorials, and more, designed to empower educators in effectively preparing students for testing.' Below the banner is a 'Learn More' button. The main content area is titled 'Interim Resources' and includes a sub-header 'View Interim Resources below.' A list of resource categories is displayed: 'Manuals and Scripts (Coming Soon)', 'Training Materials', and 'Additional Resources'. The 'Additional Resources' category is highlighted with a dark green background. Below it, a dropdown menu is open, showing 'Additional Resources' and 'Writing Reference Sheets'. Under 'Writing Reference Sheets', four specific reference sheets are listed: 'Argumentative Writing Reference Sheet', 'Informative Writing Reference Sheet', 'Narrative Writing Reference Sheet', and 'Opinion Writing Reference Sheet'.

New ELA Sample Writing Items

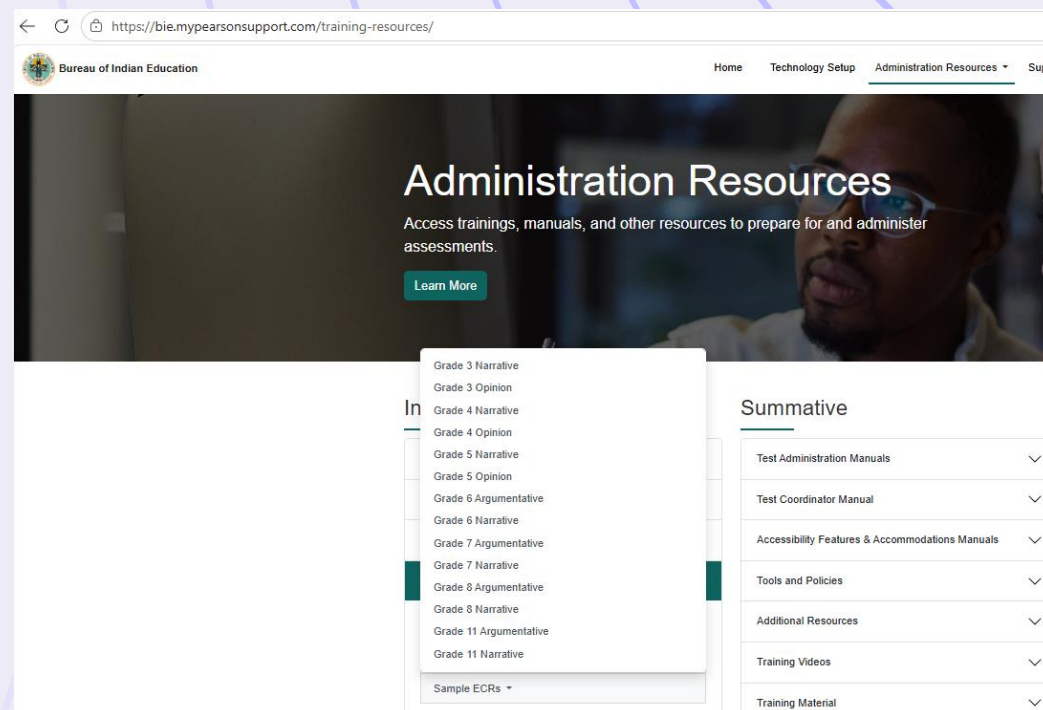
ELA now has sample Extended Constructed Response (ECR) items for each writing type.

Informative ECRs are included in the practice tests available on [Home | BIE Portal](#).

Samples of Narrative, Opinion, and Argumentative items are available on [Home | BIE Portal](#) under Administrative Resources/Interim/Writing Resources/Sample ECRs.

There is a different sheet for each type of writing:

- Argumentative (grades 6–8 & 11)
- Opinion (grades 3–5)
- Informative
- Narrative



ELA Character Counter

ELA Extended Constructed Response (ECR) items now have a character counter in the online tests. The counter will start at 10,000 characters and count down as the student enters text.

Use the space provided to write your story.

B *I* U ☰ ☷ ↶ ↷

10000

|

Use the space provided to write your story.

B *I* U ☰ ☷ ↶ ↷

9985

This is a test|

BIE'S NEW HIGH SCHOOL MATH TEST

All Grade 11 students will now take the High School Math Assessment.

This is a new assessment that was developed with BIE-owned items and Pearson Assessment Bank items.

The High School Math test replaces the Algebra II test for both interim and summative administrations.

Administration Windows

Each school should determine the appropriate time *within the administration window* to test for each Interim assessment.

	ELA	Mathematics
Frequency	2x a Year	2x a Year
Testing Time	All tests: 60 mins. max	All tests: 60 mins. max
Tested Grade / Course	Grades 3–8, High School – Grade 11	Grades 3–8, High School – Grade 11
Administration Windows	Interim 1: September 28– October 23, 2026 Interim 2: January 26 – February 19, 2027	
Reports Available	Interim 1: October 12, 2026 Interim 2: February 9, 2027	

Format and Delivery Mode

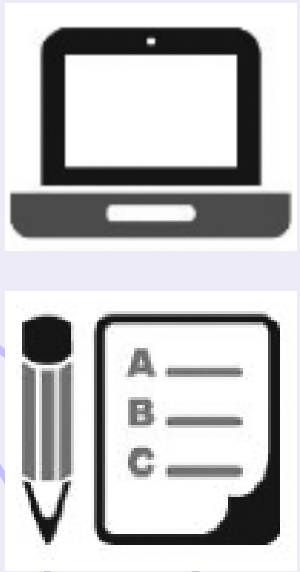
Standard form: Online test forms

Paper form: Paper-test forms available to download locally for both ELA and Math (all grade levels/content areas). Paper testers will need to have the Paper accommodation assigned in ADAM.

Accommodated versions:

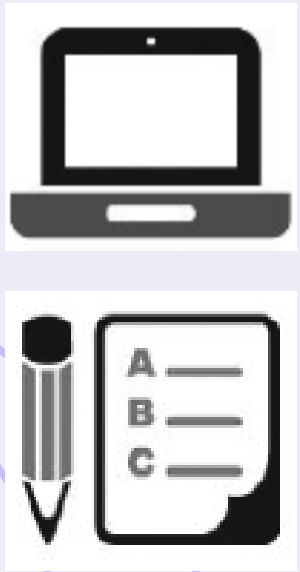
- Dynamic Text to Speech (DTTS) available for all tests.

Delivery mode: Administered in-person (at the student's brick-and-mortar school).



Platforms & Devices

- Educators administer and monitor the assessments through the ADAM platform using computers or laptop devices.
- Students access the assessments online through the TestNav App, using Chromebooks and laptop devices.
- Confirm that the TestNav App on Chromebooks and laptops has been properly configured, updated, and is ready for student testing. TestNav can be downloaded here:
<https://support.assessment.pearson.com/TN/download-testnav-57082522.html>





Administration

Administration Agenda

Before Testing

- LaunchPad
- ADAM
- Users
- Students
- Proctor groups

During Testing

- Session management

After Testing

- Clean-up activities
- Reports



Before Testing

LaunchPad



LaunchPad is the single sign on (SSO) for all Pearson testing products used by the BIE. A welcome email from LaunchPad System will be sent to new IT staff, School Admins, & Test Coordinators with a link to set a password.

Dear Sam Boyle

A Pearson LaunchPad account has been created for you.

Use this link to set your password:

[Set Password](#)

Your Account Email is: ;

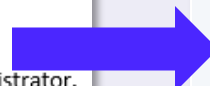
If you have questions about this account, please contact your Assessment Program administrator.

Request processed at 1:52PM Jul 21, 2023 CDT

This link will expire after 5 days.

Happy Administration!

The Launchpad Team



Select your Educational Agency or School District

Bureau of Indian Education



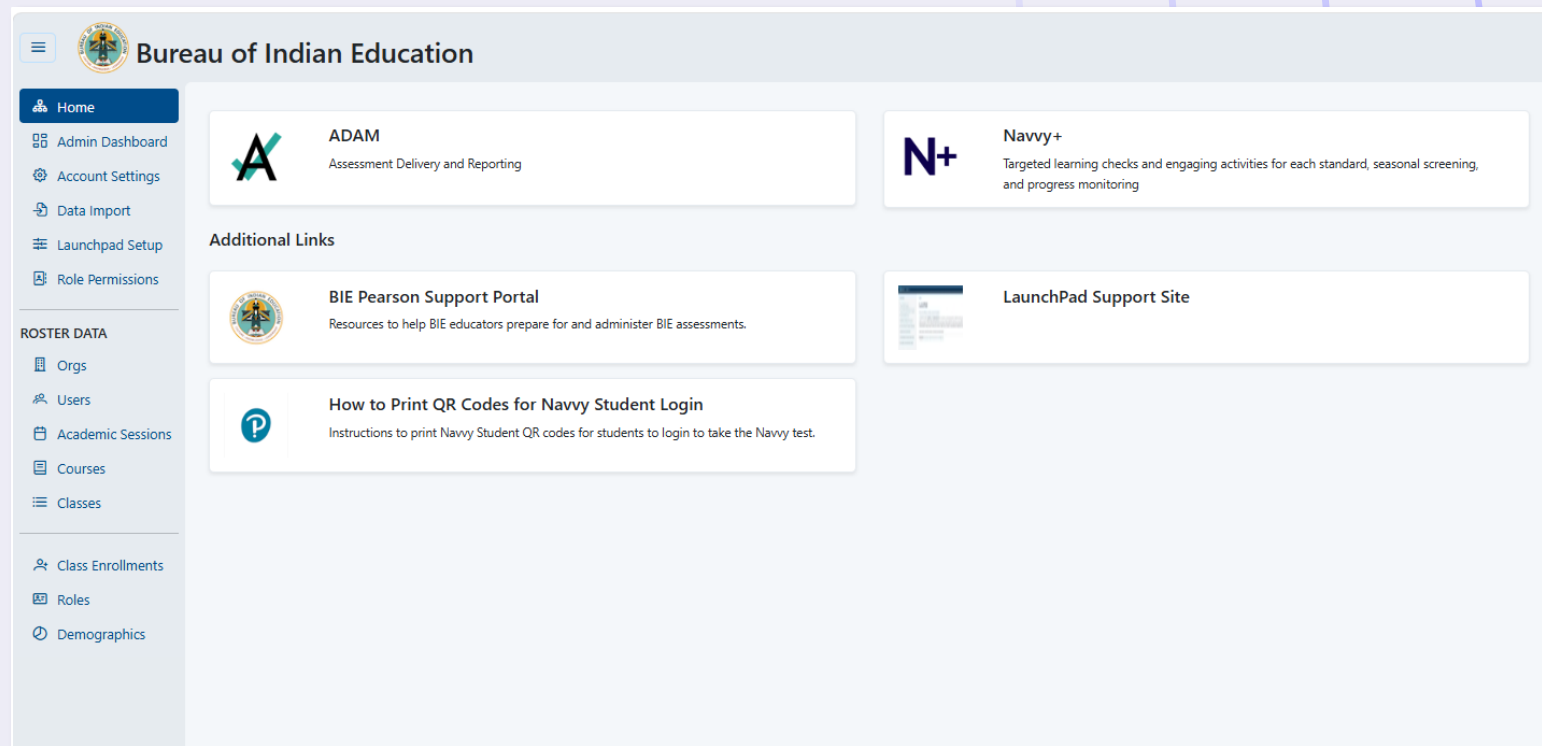
Continue to Sign In

If you need assistance with your account, please contact the administrator at your district or school.

 [Team Member Login](#)

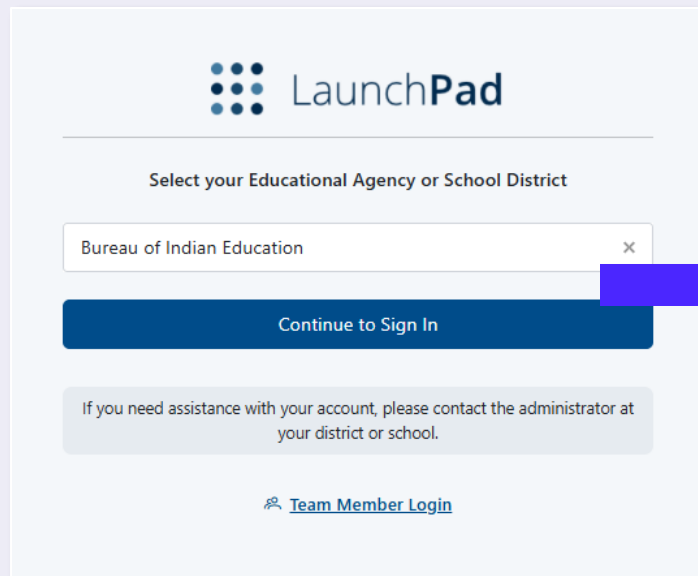
LaunchPad

Once logged in to LaunchPad, select the ADAM tile from the available apps. Once selected you will automatically be logged into ADAM.

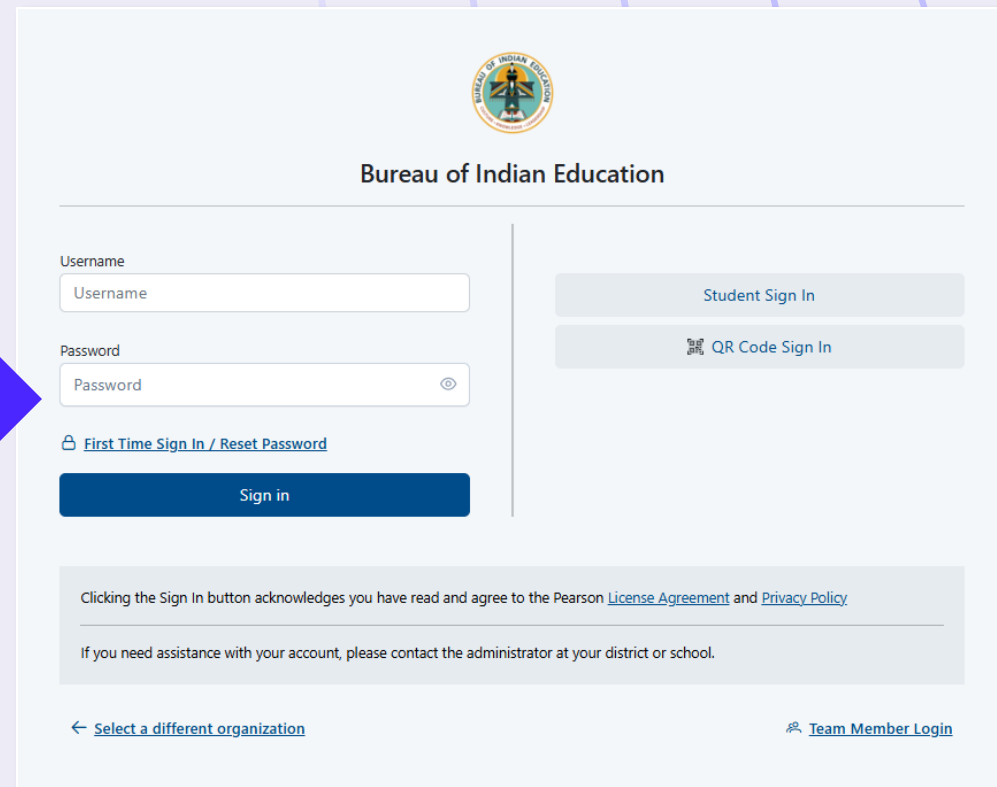


LaunchPad – Forgot Password

If you are having issues logging in, use the First Time Sign In/Reset Password link.



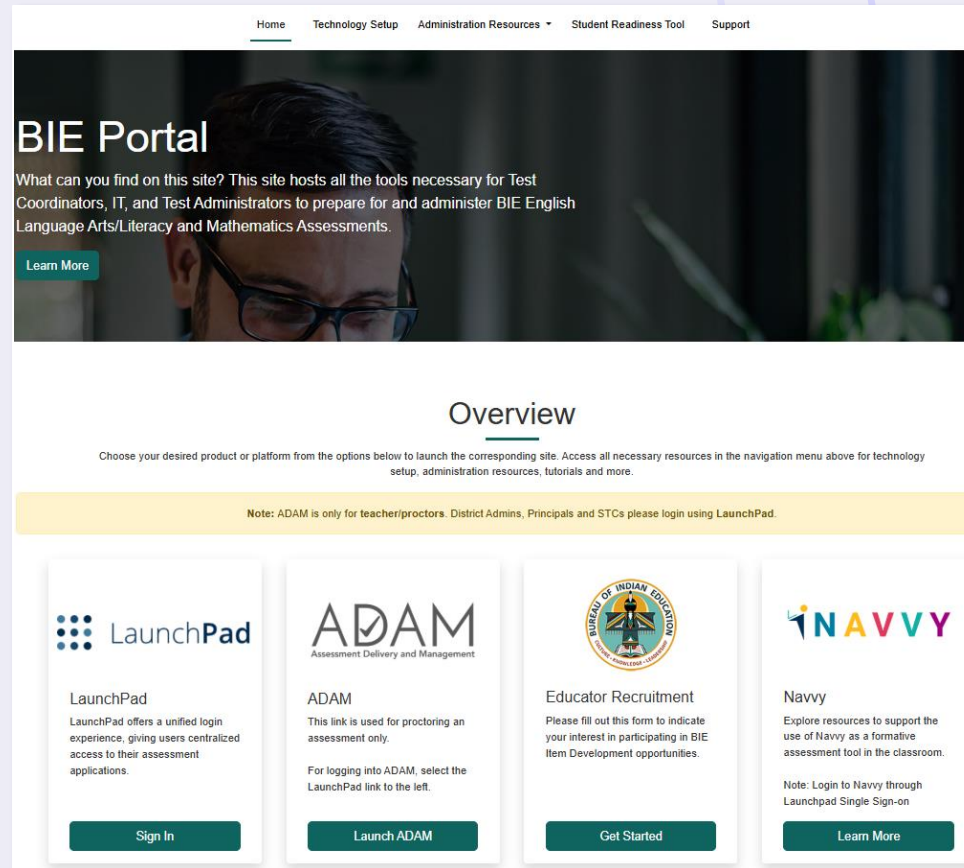
The LaunchPad selection screen features the LaunchPad logo at the top. Below it, a heading reads "Select your Educational Agency or School District". A dropdown menu is set to "Bureau of Indian Education". A blue button labeled "Continue to Sign In" is positioned below the dropdown. At the bottom, a note states: "If you need assistance with your account, please contact the administrator at your district or school." and a link for "Team Member Login" is provided.



The Bureau of Indian Education login screen displays the organization's logo and name. It includes input fields for "Username" and "Password", each with a clear button. To the right of these fields are buttons for "Student Sign In" and "QR Code Sign In". Below the password field is a link for "First Time Sign In / Reset Password". A blue "Sign in" button is located below the link. A disclaimer states: "Clicking the Sign In button acknowledges you have read and agree to the Pearson License Agreement and Privacy Policy." A note at the bottom says: "If you need assistance with your account, please contact the administrator at your district or school." At the very bottom, there is a link to "Select a different organization" and a "Team Member Login" link.

Accessing LaunchPad

Users can easily access ADAM via the LaunchPad SSO link at <https://bie.mypearsonsupport.com>.



ADAM Overview



- ADAM is the test management platform used to administer Interim Assessments.
- ADAM allows users access to the Interim and Training administrations and is used to create proctor groups and print student test cards, which students will use to login into the assessment application TestNav.
- ADAM is also the platform for accessing student assessment results and reports. More information on results and reporting will be provided later in the training.

ADAM Menu

Home – Main landing page where Bulletins, including announcements, will be posted.

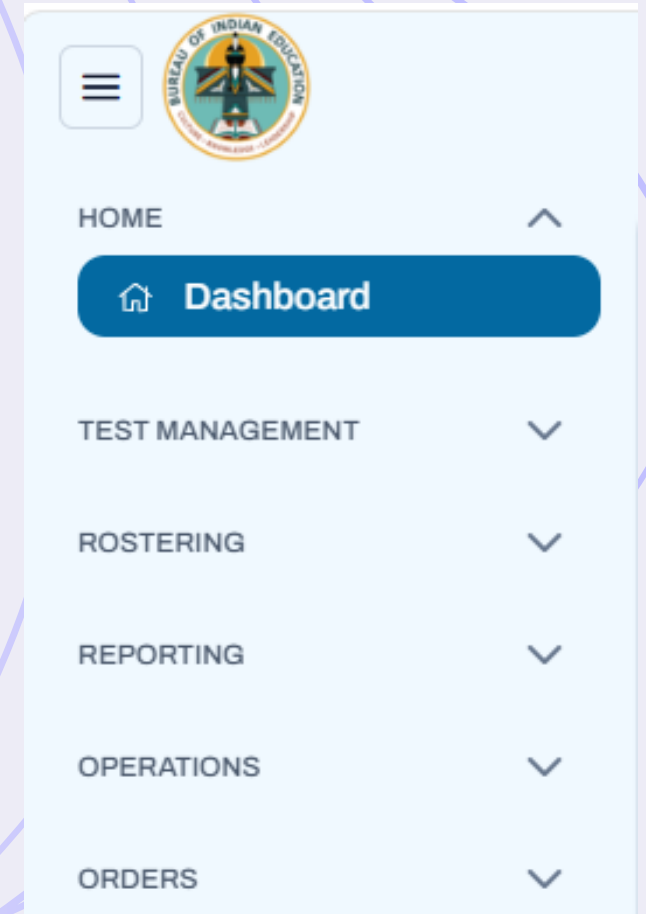
Test Management – Available test administrations & practice tests can be accessed and administered here.

Rostering – User information can be accessed here.

Reporting – Available reports can be viewed and downloaded here.

Operations – Session Explorer reports can be viewed and exported here.

Orders – This is not used for interim testing.

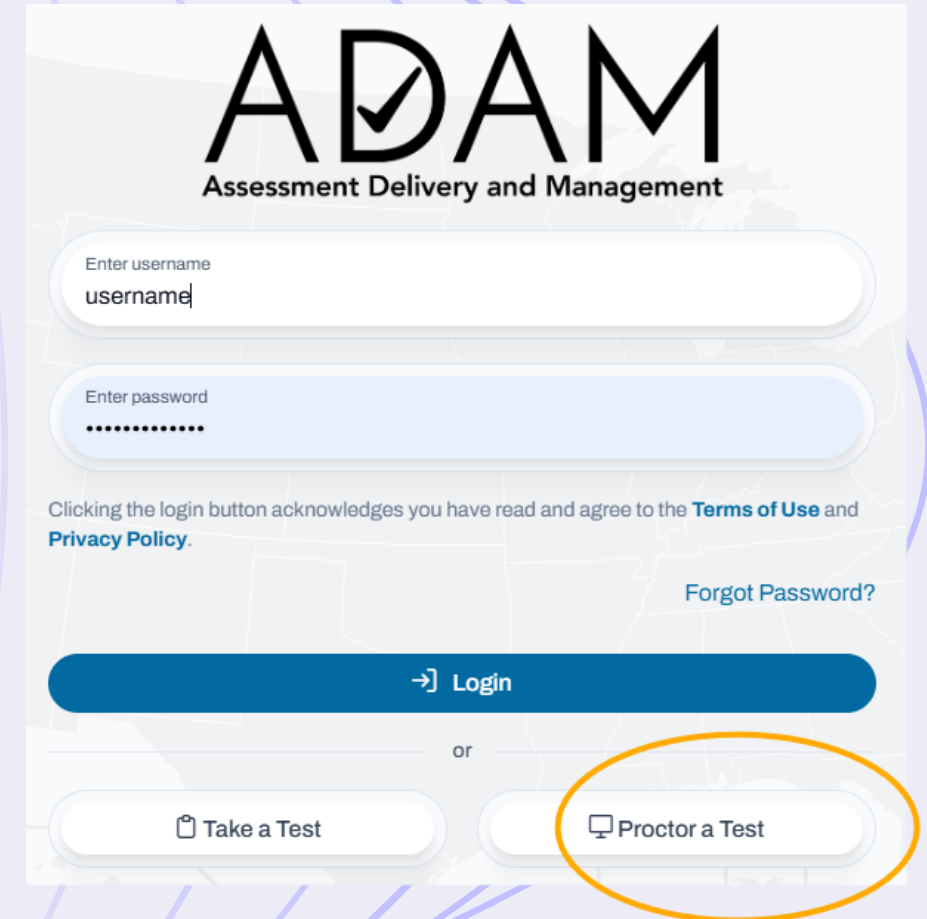


ADAM User Roles

- School Admin – principal and/or assistant principal
- Test Coordinator
- Information Technology
- Teacher – Proctor in ADAM
- Test Administrator – Proctor in ADAM

ADAM Proctors

Any User that administers tests in ADAM is considered a proctor. An active User role in ADAM is not required to proctor/administer a test, only a valid Test Code and Proctor Password. Staff proctoring a test in ADAM will use the Test Code and Proctor Password provided by their Test Coordinator to login at <https://ltr.adamexam.com/#/proctor>.



The screenshot shows the ADAM (Assessment Delivery and Management) login page. At the top is the ADAM logo with a checkmark inside the 'A' and the text 'Assessment Delivery and Management'. Below the logo are two input fields: 'Enter username' with the text 'username' inside, and 'Enter password' with a masked password '.....'. Below these fields is a line of text: 'Clicking the login button acknowledges you have read and agree to the [Terms of Use](#) and [Privacy Policy](#).' To the right of this text is a link 'Forgot Password?'. Below the text is a large blue button with a right arrow icon and the text 'Login'. Below the 'Login' button is the word 'or'. At the bottom are two buttons: 'Take a Test' with a document icon, and 'Proctor a Test' with a computer monitor icon. The 'Proctor a Test' button is circled in orange.

Verifying Users in ADAM

Click on Rostering in the menu then click Users and you will see a list of users, email addresses, and last login status in your organization. Click on Filter to filter by Name, Organization, Role, etc.

If a user's last login status shows Never, that means they have not yet accessed the platform. If any current staff do not have access to ADAM or if any former staff that no longer serve BIE schools still have active User accounts, please contact the BIE.

The screenshot displays the ADAM system interface. On the left, a navigation menu includes 'HOME', 'TEST MANAGEMENT', 'ROSTERING', 'REPORTING', and 'ORDERS'. The 'ROSTERING' section is expanded, showing 'Orgs' and 'Users'. A blue arrow points from the 'Users' link in the main menu to the 'Users' link in the expanded 'ROSTERING' menu. The 'Users' page is shown, featuring a 'Filter' section with search and organization filters, and a table of users.

	Last Name ↑↓	First Name ↑↓	Identifier ↑↓	Role ↑↓	Classes	Grades	Orgs	
☐	PVSBRLNAGN	PVSBRFNAGN	1100000170	Student		03	PVBE SPR School 1	⋮
☐	PVBELNEPQ	PVBEFNBPQ	2022000120	Student		04	PVBE SPR School 1	⋮
☐	PVBELNCWX	PVBEFNWCX	2022000075	Student		03	PVBE SPR School 1	⋮
☐	PVBELNEAB	PVBEFNEAB	2022000105	Student		04	PVBE SPR School 1	⋮
☐	PVBELNFJK	PVBEFNFJK	2022000140	Student		04	PVBE SPR School 1	⋮
☐	PVBELNDYZ	PVBEFNNDYZ	2022000103	Student		04	PVBE SPR School 1	⋮
☐	PVSBRLNBAJ	PVSBRFNBAJ	1100000686	Student		04	PVBE SPR School 1	⋮
☐	PVBELNERS	PVBEFNERS	2022000122	Student		04	PVBE SPR School 1	⋮

Rostering in ADAM

Roster data will be loaded automatically into ADAM through LaunchPad. All Student User information will be pulled from NASIS through an application programming interface (API).

The roster can be updated in NASIS for the following:

1. New students.
2. Student transfers (school to school or district to district).
3. Data updates (DOB, name, demographic information).

Accommodations will not be updated via roster imports, and it is the responsibility of the school Test Coordinator to update accommodations in ADAM.

Before Testing – Students

- Student Data
 - Student details
- Accommodations and Accessibility
 - Adding & verifying accommodations
 - Paper testers

View Roster Data in ADAM

The screenshot displays the ADAM application interface. On the left, a sidebar contains navigation links: HOME, TEST MANAGEMENT, ROSTERING (circled in blue), Orgs, Users (circled in blue), REPORTING, OPERATIONS, and ORDERS. The main content area is titled 'Users' and includes a 'Filter' panel on the left with search and organization filters. The central table lists user data with columns for selection, last name, first name, identifier, role, classes, grades, and organizations. The table shows 9 rows of data, all with the role 'Student' and organization 'PVBE SPR School 1'. The interface also features a 'Refresh' button and pagination controls.

Users

Export History

Refresh

Filter

SEARCH

Search..

Search by name, identifier, or email

ORGANIZATION & CLASS

Organization

Select Organization

USER FILTERS

Role

Select Role

Selection

25

Page 1

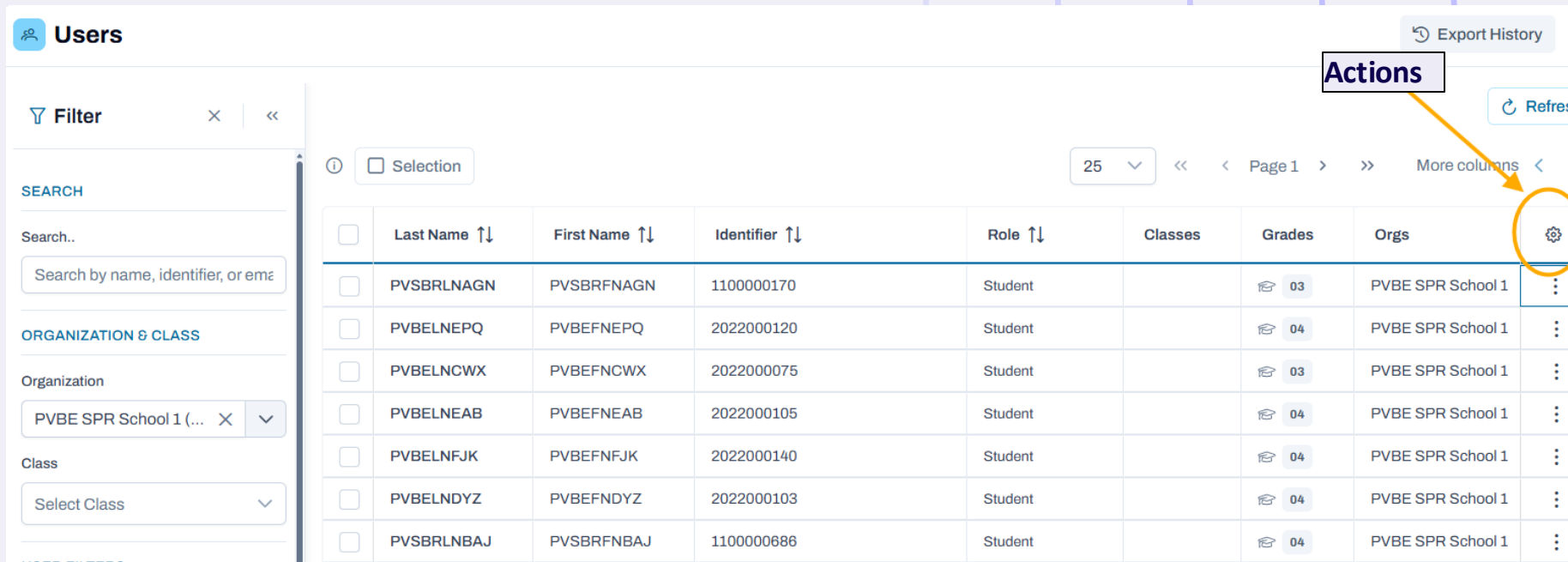
More columns

☐	Last Name ↑↓	First Name ↑↓	Identifier ↑↓	Role ↑↓	Classes	Grades	Orgs	
☐	PVSBRLNAGN	PVSBRFNAGN	1100000170	Student		03	PVBE SPR School 1	
☐	PVBELNEPQ	PVBEFNEPQ	2022000120	Student		04	PVBE SPR School 1	
☐	PVBELNCWX	PVBEFNCWX	2022000075	Student		03	PVBE SPR School 1	
☐	PVBELNEAB	PVBEFNEAB	2022000105	Student		04	PVBE SPR School 1	
☐	PVBELNFJK	PVBEFNFJK	2022000140	Student		04	PVBE SPR School 1	
☐	PVBELNDYZ	PVBEFNDYZ	2022000103	Student		04	PVBE SPR School 1	
☐	PVSBRLNBAJ	PVSBRFNBAJ	1100000686	Student		04	PVBE SPR School 1	
☐	PVBELNERS	PVBEFNERS	2022000122	Student		04	PVBE SPR School 1	

ADAM – Students

Viewing Student Demographics

- On the Users screen, you will be able to view the list of Students uploaded to ADAM. Select **Edit** under Actions to view the User Setup.



The screenshot displays the 'Users' interface. On the left, there is a sidebar with a 'Filter' section containing a search bar and dropdowns for 'Organization' (set to 'PVBE SPR School 1') and 'Class' (set to 'Select Class'). The main area shows a table of students with columns: Last Name, First Name, Identifier, Role, Classes, Grades, and Orgs. The first row shows a student with Last Name 'PVSBRNAGN', First Name 'PVSBRFNAGN', Identifier '1100000170', Role 'Student', and Orgs 'PVBE SPR School 1'. An arrow labeled 'Actions' points to a gear icon in the rightmost column of the first row, indicating the 'Edit' action.

	Last Name ↑↓	First Name ↑↓	Identifier ↑↓	Role ↑↓	Classes	Grades	Orgs	Actions
☐	PVSBRNAGN	PVSBRFNAGN	1100000170	Student		03	PVBE SPR School 1	⚙️
☐	PVBELNEPQ	PVBEFNEPQ	2022000120	Student		04	PVBE SPR School 1	⋮
☐	PVBELNCWX	PVBEFNCWX	2022000075	Student		03	PVBE SPR School 1	⋮
☐	PVBELNEAB	PVBEFNEAB	2022000105	Student		04	PVBE SPR School 1	⋮
☐	PVBELNFJK	PVBEFNFJK	2022000140	Student		04	PVBE SPR School 1	⋮
☐	PVBELNDYZ	PVBEFNDYZ	2022000103	Student		04	PVBE SPR School 1	⋮
☐	PVSBRLNBAJ	PVSBRFNBAJ	1100000686	Student		04	PVBE SPR School 1	⋮

ADAM – Student User Setup Page

Those with the Test Coordinator role will have access to student details and can use the User Setup screen to view demographic information and both verify and update accommodations

Edit User : Renolds, Bernardine (ee_600001205)

Information

Accommodations

Administrations

Assignment Tag(s)

Classes

Demographics

User History

Metadata

Basic Information

* Required fields

Given Name * Bernardine

Middle Name

Family Name * Renolds

Preferred Names

Identifiers & Role

Identifier * ee_600001205

Sourced ID * lpi:prd:86dnkuyu:user:ee_600001205

Client defined identifier for user:

Role * Student

Grades * Grade 11

Orgs

Schools * ee_School10 (ee_S10)

Reporting Orgs: Select Org Scope(s)...

Demographics

View Edit

General

Date of Birth February 2, 2012

Sex female

Race/Ethnicity

American Indian or Alaska Native Undefined

Asian Undefined

Native Hawaiian or Other Pacific Islander Undefined

White Undefined

Edit User : Fiernan, Maria (ee_600000242)

Accommodations

View Edit

Filter by Accommodation...

	Math Interim	ELA Interim	Summative Math	Summative ELA
Form-Based Accommodations				
Braille				
Large Print				
Paper				
Test Delivery				
Answer Marking - Enable				
Color Contrast	None	None	None	None
Dynamic Test To Speech				

Accommodations & Accessibility Features

Features for All Students

- TestNav tools available to all students

Administration Considerations

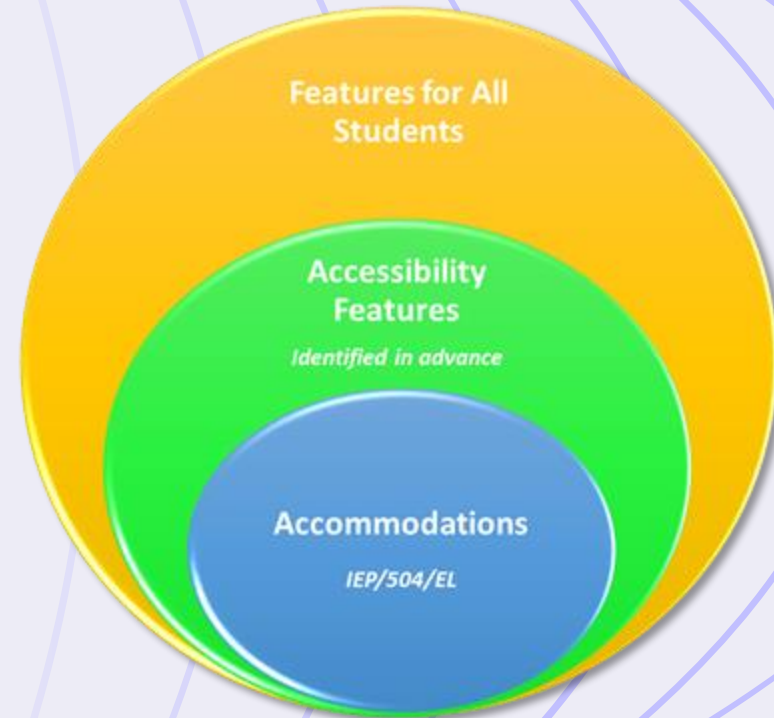
- Testing environment

Accessibility Features

- Answer mask / color contrast

Accommodations

- Requires IEP/504 or EL plan



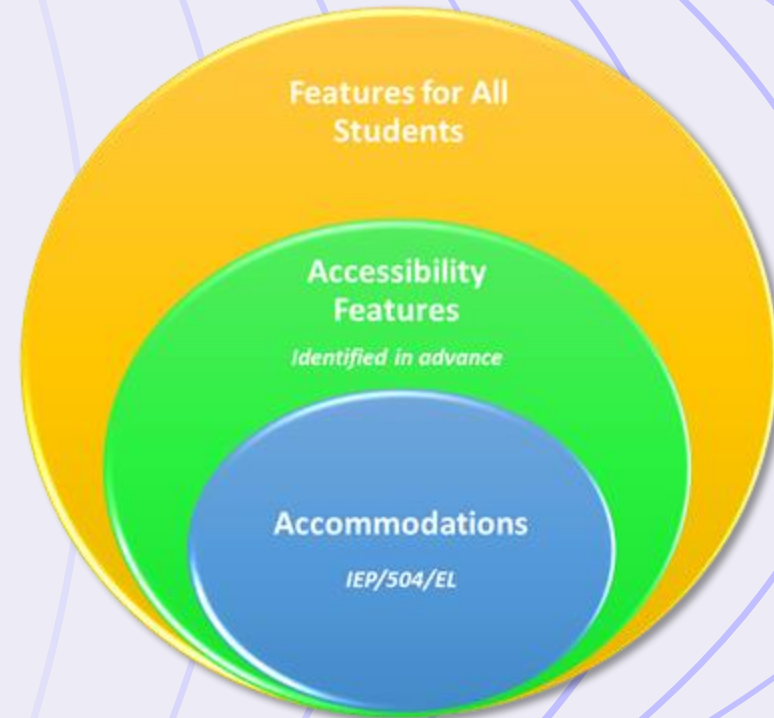
NOTE: Student accommodations must be in place before students begin testing. Test Coordinators will need to confirm that the correct accommodations have been applied to the students' personal needs profile by viewing the Users page in ADAM.

Accessibility Features

Accessibility Feature examples (TestNav):

- Line Reader
- Answer Eliminator
- Magnifier
- Highlighter
- Bookmark
- Pop-up glossary
- Notepad
- Blank scratch paper

NOTE: No IEP/504/EL plan required.

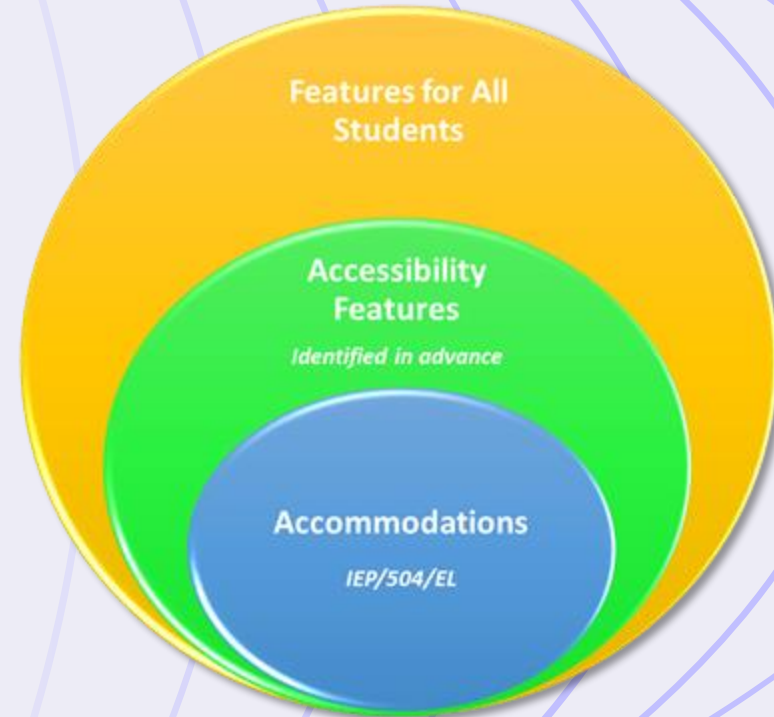


Accommodations & Accessibility Features

Administration Consideration examples:

- Special Equipment or Furniture
- Frequent Breaks
- Small Group Testing
- Specified Area Setting
- Separate or Alternate Testing Location
- Time of Day

NOTE: No IEP/504/EL plan required.



Accommodations & Accessibility Features

Form specific examples:

- Dynamic Text to Speech (ELA & Math)
- Paper test (ELA & Math)

NOTE: If a student begins a test with an incorrect test form assigned, the student should exit the test, and the accommodation should be updated on the User record. Then the proctor can reseal the student and let them log back into the test using the same test code and credentials.

← | Edit User : Fierman, Maria (ee_600000242)

Information

Accommodations

Administrations

Assignment Tag(s)

Classes

Demographics

User History

Metadata

Accommodations

View Edit

Paper

If checked the student will receive Paper assessment delivery.

Math Interim ELA Interim

Assigning Accommodations in ADAM

School Test Coordinators will be responsible for applying student accommodations prior to testing. Accommodations can be applied to the Student record directly or in bulk via a data import using the Student Accommodation Upload option.

The screenshot illustrates the steps to assign accommodations in the ADAM system:

- Left Panel:** The 'Users' menu item is circled in blue.
- Table:** A table with columns 'Orgs' and 'Last Login ↑↓'. The first row is 'ee_School1' with 'Never' last login. A blue arrow points from the 'Users' menu to this table.
- Context Menu:** A blue circle highlights the three-dot menu icon for the first row. A blue arrow points from this icon to the 'Edit' option in the context menu.
- Edit User Page:** The 'Edit User' page for 'Fierman, Maria (ee_600000242)' is shown. The 'Accommodations' tab is selected and circled in blue. A blue arrow points from the 'Edit' option in the context menu to this tab.

Orgs	Last Login ↑↓
ee_School1	Never
ee_School4	Never
ee_School1	Never
ee_School1	Never

Edit User : Fierman, Maria (ee_600000242)

Accommodations

Paper

If checked the student will receive Paper assessment delivery.

Math Interim ELA Interim

Assigning Accommodations in ADAM

←

Edit User : Fierman, Maria (ee_600000242)

✓ Save

Information

Accommodations

Administrations

Assignment Tag(s)

Classes

Demographics

User History

Metadata

Accommodations

View Edit

Filter by Accommodation...

Collapse All

Math Interim 1 selected

Apply to All

ELA Interim 0 selected

Summative Math 0 selected

Summative ELA 0 selected

Form-Based Accommodations

Braille  If checked the student will receive Braille assessment delivery. ☐

Large Print If checked the student will receive Large Print assessment delivery. ☐

Paper If checked the student will receive Paper assessment delivery. ☐

Test Delivery Accommodations

Answer Masking - Enable If checked the student will have the Answer Masking Enable accommodation. ☐

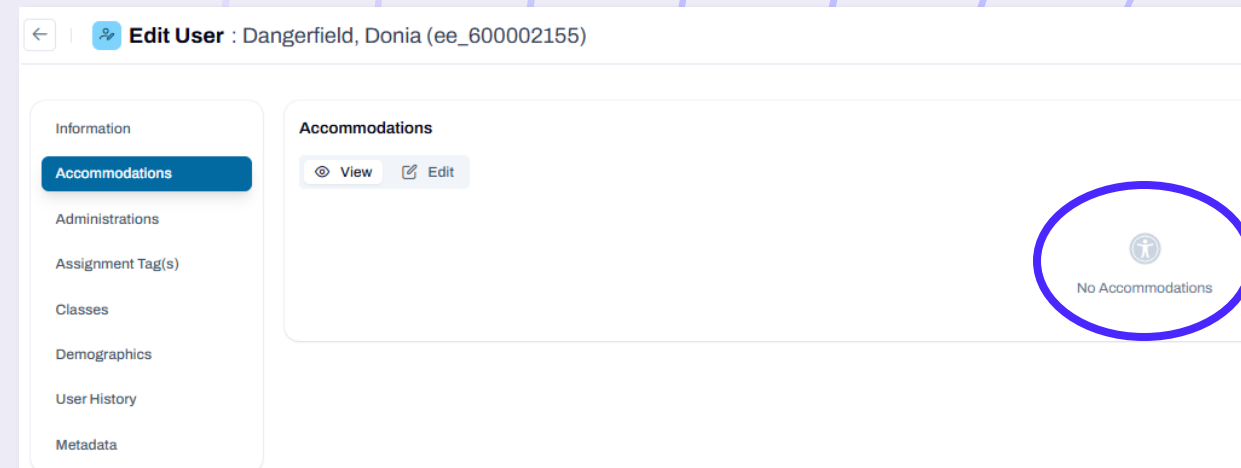
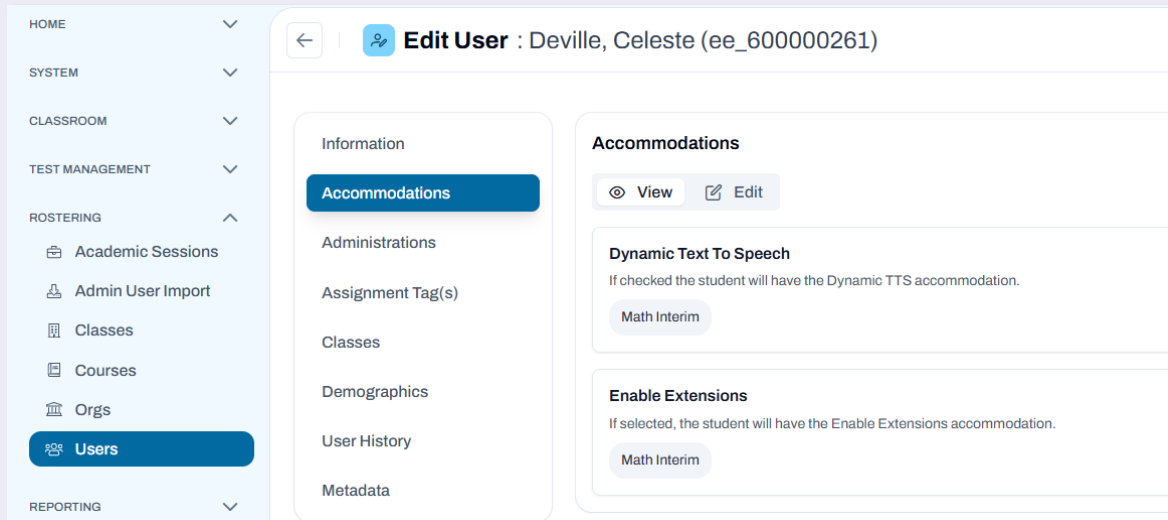
Color Contrast If selected, the student will have the corresponding color accommodation.

None

Dynamic Text To Speech If checked the student will have the Dynamic TTS accommodation. ☐

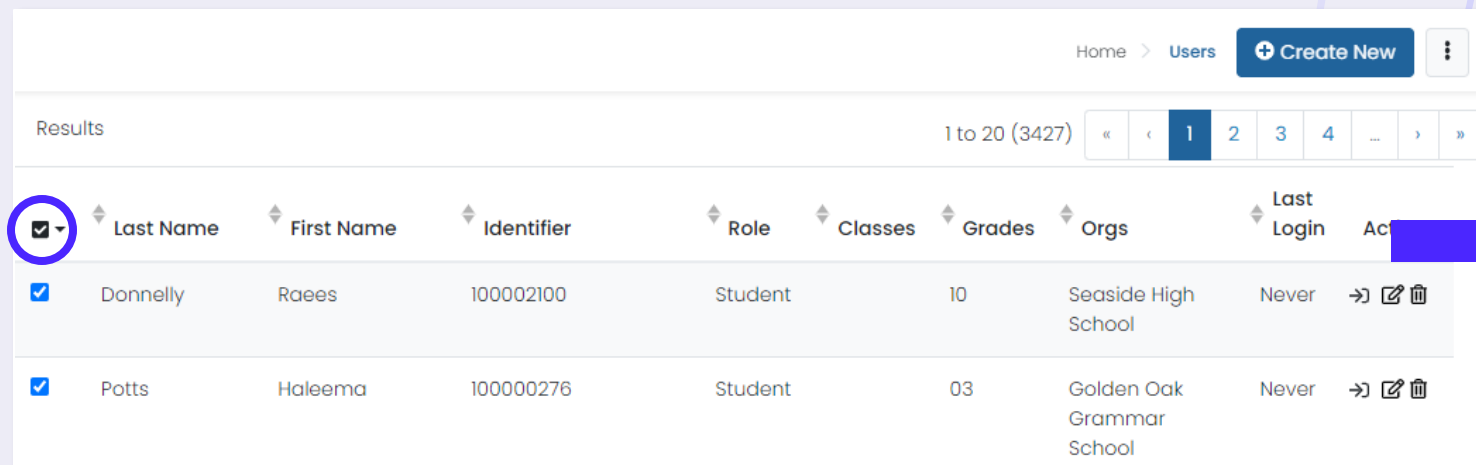
Accommodations in ADAM

When viewing Student accommodations, a summary of the accommodations currently assigned will display, including the administration they are assigned to. If no accommodations are applied, this will be indicated.



Student Accommodation Upload in ADAM

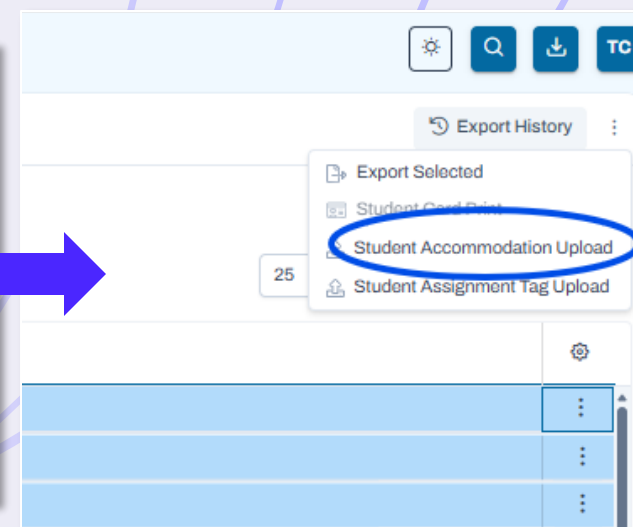
1. Select Rostering, then select Users.
2. Search for the students you want to view or update (set the Role filter to "Students"). You can search for all the students in a school or a single grade.
3. Select the checkbox in front of each student you want to update. You can select the checkbox at the top of the list to select all students in the search results or on the current page.
4. Select the ellipses on the top right, then select Student Accommodation Upload.
5. Follow the on-screen instructions on the Student Accommodation Upload and Update Students via CSV page.



Home > Users [Create New](#)

Results 1 to 20 (3427)

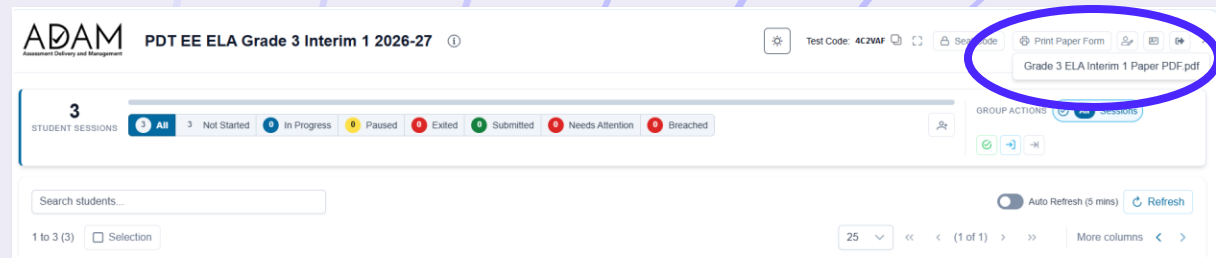
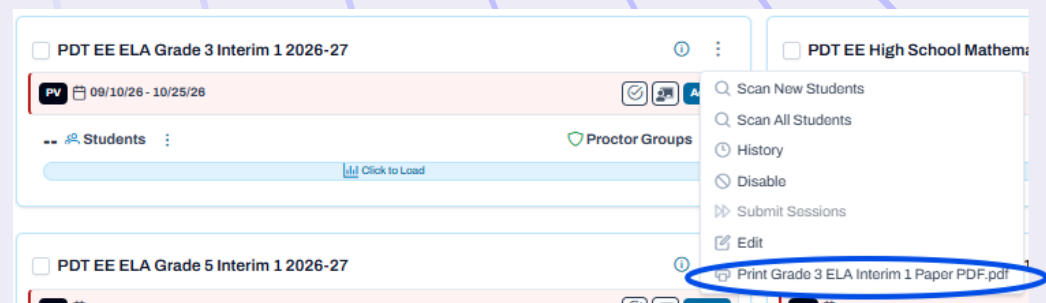
☒	Last Name	First Name	Identifier	Role	Classes	Grades	Orgs	Last Login	Actions
☒	Donnelly	Raees	100002100	Student		10	Seaside High School	Never	↗ ✎ 🗑
☒	Potts	Haleema	100000276	Student		03	Golden Oak Grammar School	Never	↗ ✎ 🗑



Paper Testers

To administer the test for a student with a paper accommodation:

1. Verify that the student has Paper assigned as an accommodation in ADAM.
2. Navigate to the Admin card or the proctor dashboard.
3. Select the option to download and print the paper test booklet PDF.
4. Allow the student to test, marking their answers in the test booklet.
5. Log-in to TestNav using the information on the student test card.
6. Transcribe the student's answers into TestNav.
7. Submit the test for scoring.



Before Testing – Proctor Groups

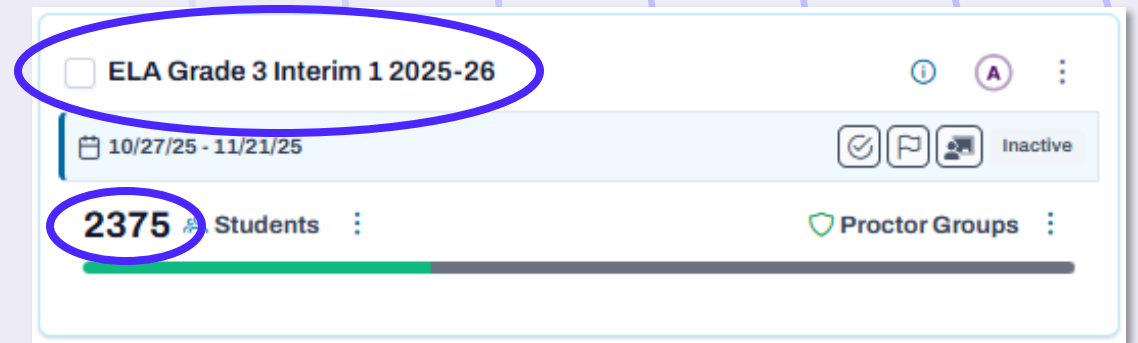
- Test Administrations
- Creating Proctor Groups
 - Adding students
- Printing Student Test Cards

Test Administrations in ADAM

BIE School Admins & School Test Coordinators will be able to view test administrations in ADAM.

Administrations in ADAM feature three sections:

1. Students – a list of all eligible students for a particular test.
2. Proctor Groups – to view or create testing groups.
3. Sessions – to view student progress.



Creating Proctor Groups

When you first open View Proctor Groups all students will be assigned to an Unassigned proctor group automatically.

To create your proctor group:

1. Select Create Proctor Group.
2. Complete the form for each proctor group you are creating.
3. To assign students, click the + button and then select students to assign to the proctor group.
4. Click Submit to save the new proctor group.

Once your proctor group(s) are created, the test coordinator will then provide each proctor with their unique Test Code and Proctor Password.

The image displays three screenshots of the Proctor Groups interface, illustrating the steps to create a new group. The top screenshot shows the 'View Proctor Groups' page for 'PDT EE ELA Grade 3 Interim 1 2026-27', with the group name circled in blue. The middle screenshot shows the 'Proctor Groups' summary page with a '76' total students count circled in blue. The bottom screenshot shows the 'Create Proctor Group' form, with the 'Save' button circled in blue. Blue arrows indicate the flow from the top screenshot to the middle, and from the middle to the bottom.

Top Screenshot: View Proctor Groups

- Group Name: PDT EE ELA Grade 3 Interim 1 2026-27
- Status: Inactive
- Students: 2538
- Proctor Groups: 1

Middle Screenshot: Proctor Groups Summary

- Total Students: 76
- Assigned: 2
- Unassigned: 74

Bottom Screenshot: Create Proctor Group Form

- Form Title: Create Proctor Group : PDT EE ELA Grade 3 Interim 1 2025-26
- Section: Proctor Group Configuration
- Section: Testing School Setup
- Buttons: Save

Adding Students to Existing Proctor Groups

1. Go to Test Management > Administrations.
2. In the appropriate administration card, select View under Proctor Groups.
3. Select Students under Actions.
4. Select Edit Proctor Group.
5. Select the + icon to assign additional students.

NOTE: Students can also be removed from a proctor group if they have not logged into TestNav.

The first screenshot shows the 'Proctor Groups' page for 'PDT EE ELA Grade 3 Interim 1 2025-26'. It displays summary cards for Proctor Groups (1), Total Students (76), Assigned (2), and Unassigned (74). Below these is a table of proctor groups. The 'Students' button in the actions column of the first row is circled in blue. A large blue arrow points down to the second screenshot.

The second screenshot shows the 'Students' page for the selected group. It has tabs for 'Students' and 'Accommodated'. The 'Edit Proctor Group' button in the top right is circled in blue. A large blue arrow points down to the third screenshot.

The third screenshot shows the 'Add Students' modal. It has fields for 'Grades', 'Accommodations', and 'Schools'. Below these is a table of students. The '+' button in the actions column of the first row is circled in blue.

Name	Testing School	Students	Test Code	Proctor Password	Test Progress	Active
Eagle Eye ELA Grade 3 Interim 1 2025-26	Crystal River Secondary School	2	NESZW3	TAVZSZ		

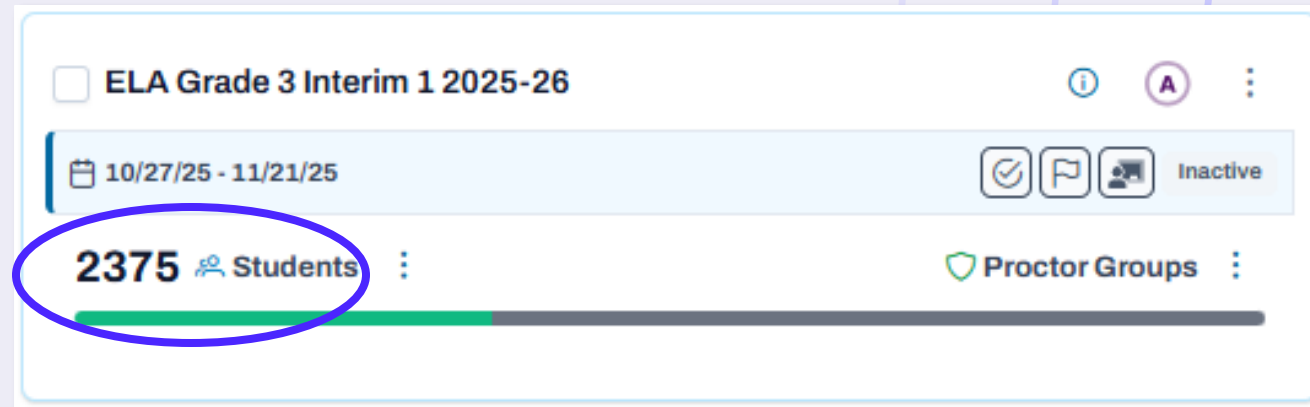
First Name	Last Name	Orgs	Testing School	Test Progress	Test Status	Form Type	Auth Fields (Family Name, Identifier)	Accommodation	Code
Amata	Redsult	ee_School09	Crystal River Secondary School		Enrolled	Regular	Redsult, ee_600000087		
Adriana	Sharer	ee_School09	Crystal River Secondary School		Enrolled	Paper	Sharer, ee_600000117	Paper	

First Name	Last Name	Identifier	Organization	Status	Accommodations
Aerila	Nichols	ee_600000111	ee_School01	Not Started	Enable Extensions
Amalee	Northgraves	ee_600000075	ee_School02	Not Started	
Arthia	MacGlow	ee_600000069	ee_School01	Not Started	
Arluene	Sully	ee_600000106	ee_School01	Not Started	
Ashlee	Jindack	ee_600000131	ee_School01	Not Started	Paper

Student Registration

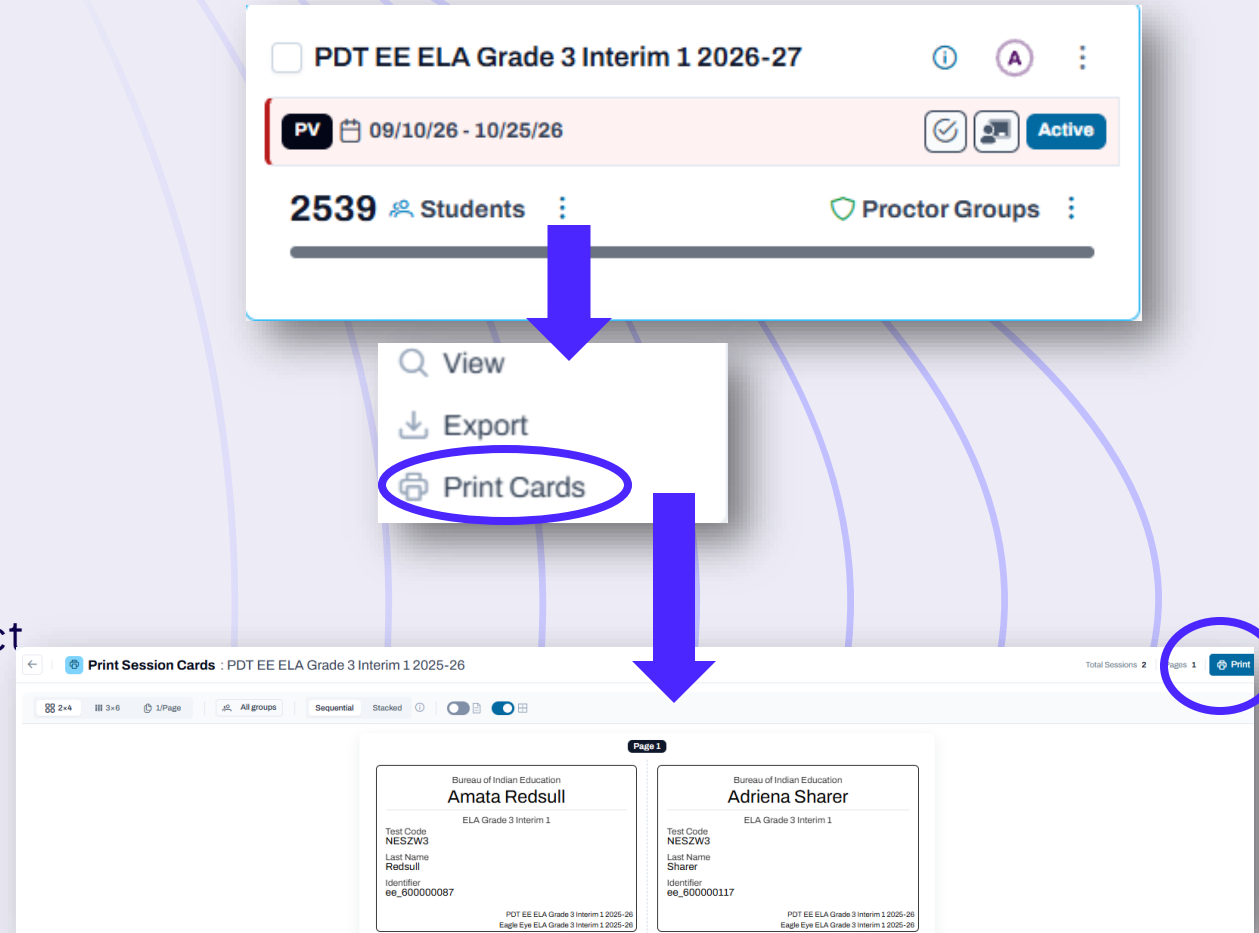
Go to Test Management > Administrations.

On each Administration card it will show the total registered student count for that test.



Printing Test Cards

1. Locate the administration card, select Students, select Print Cards, then select your school.
2. You can select various formatting options:
 - a. Layout - Select 2 by 4, 3 by 6, or 1 per page.
 - b. Toggle title pages for each proctor group - Select whether to include title pages for each proctor group. This prints a roster for the proctor.
 - c. Toggle borders - Select whether to include dashed borders (guides for cutting the cards).
 - d. Grouping - Sequential or Stacked. Select the information icon to see formatting conventions for each option.
3. Select the Print button.



Test Coordinator Tasks – Before Testing

- Verify and update student accommodations in ADAM.
- Collect Chromebooks, laptops, and headsets 3–5 days prior to test administration, for maintenance and charging.
- Confirm that the TestNav App on Chromebooks and laptops has been properly configured, updated, and is ready for student testing. TestNav can be downloaded here:
<https://support.assessment.pearson.com/TN/download-testnav-57082522.html>
- Ensure students have practiced with practice tests and available tutorials.

Test Coordinator Tasks – Before Testing

- Review the Test Administrator Manual:
<https://bie.mypearsonsupport.com/interim-resources/> (available the week of September 14)
- Provide training for teachers and staff on testing and testing expectations.
- All test administrators need to sign the test security form:
[BIE_Interim_Security_Agreement.pdf](#)
- Print & distribute student test cards & distribute login credentials to all proctors.



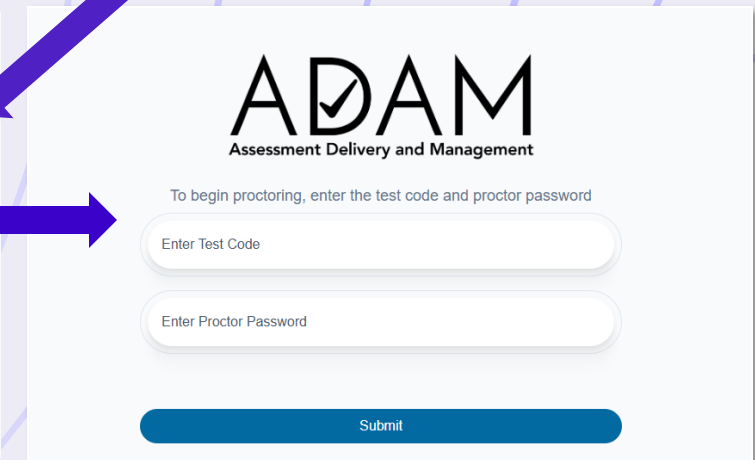
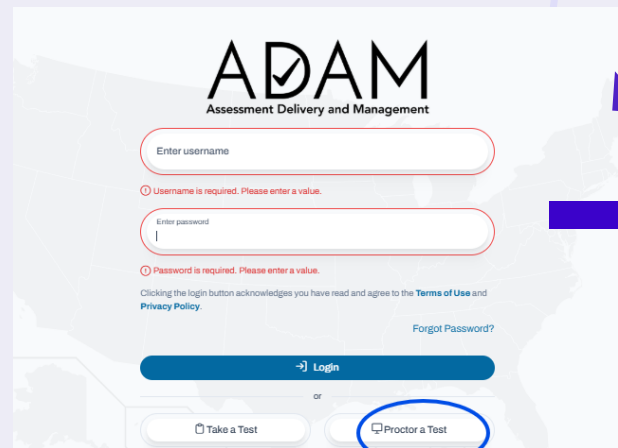
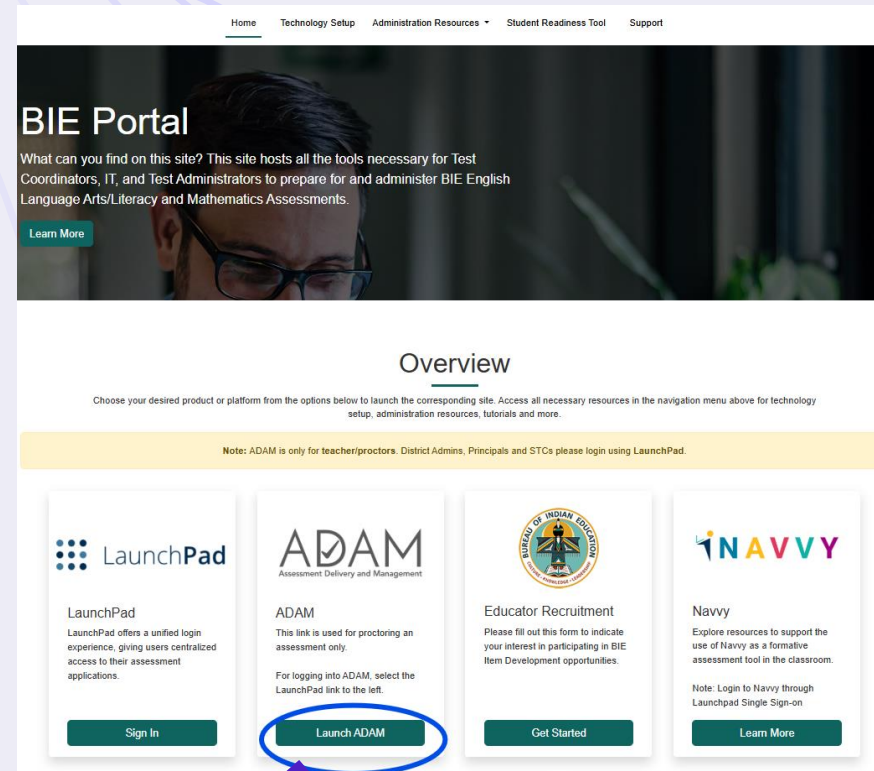
During Testing

During Testing

- Proctoring & Monitoring
 - Proctor dashboard
 - Student session statuses
- TestNav

Proctor Login

1. Navigate to <https://bie.mypearsonsupport.com/> and select ADAM Proctor Login or <https://ltr.adamexam.com/#/proctor>
2. Enter the Test Code & Proctor Password (provided by the Test Coordinator).
3. Select Submit.



Proctor Login

4. Select **Confirm** on the next screen.
5. Type first name & last name.
6. Select **Save**.
7. Proctor dashboard will then load.

Confirm

Proctor Group Name

PV ELA Grade 3 Interim 1 PV School 3

Confirm

ADAM Assessment Delivery and Management **PDT EE ELA Grade 3 Interim 1 2026-27** Test Code: 5BPQRY Seal Code

1 STUDENT SESSIONS **All** 0 Not Started 1 In Progress 0 Paused 0 Exited 0 Submitted 0 Needs Attention 0 Breached

GROUP ACTIONS **All** Sessions

Search students... Auto Refresh (5 mins) Refresh

1 to 1 (1) Selection 25 << < (1 of 1) > >>

	Student ID ↑↓	First Name ↑↓	Last Name ↑↓	Organizations	Start Time ↑↓	Test Progress ↑↓	Test Status ↑↓	Section Progress	Item Progress ↑↓	Test Duration	Accommodations	Code	Actions
☐	ee_600001334 ⓘ	Delainey	Plowright	ee_School9	Sep 10, 06:17 PM	»	In Progress	Unit 1	95% Answered	1:02			⋮

ADAM Proctor Dashboard



PDT EE ELA Grade 3 Interim 1 2026-27

Test Code: 4C2VAF

Seal Code

Print Paper Form

3

STUDENT SESSIONS

3 All

3 Not Started

0 In Progress

0 Paused

0 Exited

0 Submitted

0 Needs Attention

0 Breached

GROUP ACTIONS

All Sessions

Search students...

Auto Refresh (5 mins)

Refresh

1 to 3 (3)

Selection

25

<<

<

(1 of 1)

>

>>

More columns

<

>

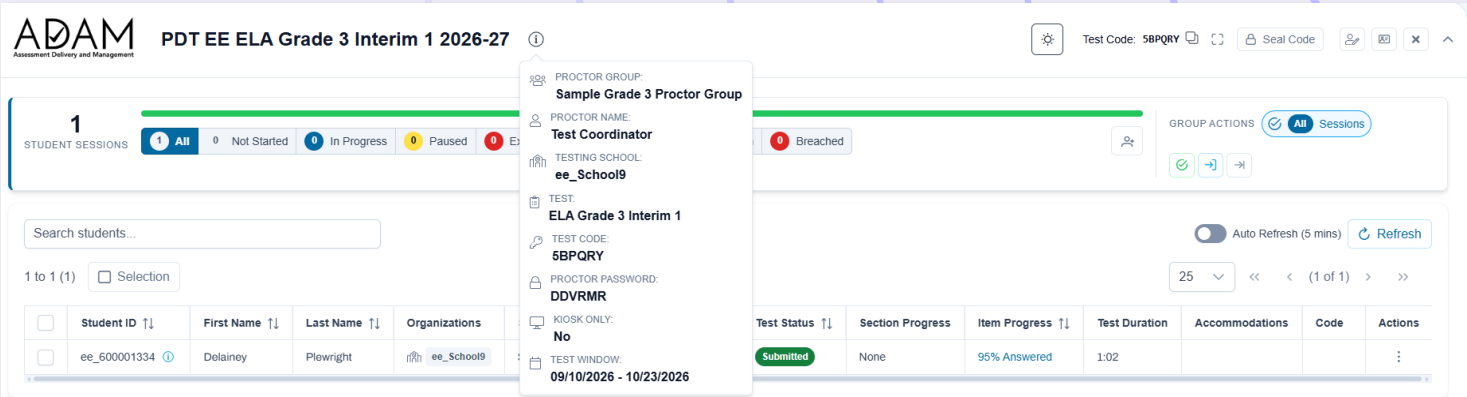
	Student ID ↑↓	First Name ↑↓	Last Name ↑↓	Organizations	Start Time ↑↓	Test Progress ↑↓	Test Status ↑↓	Section Progress	Item Progress ↑↓	Test Duration	Accommodations	Cc	Actions
☐	2021070201 ⓘ	PVBEELAPI	PVBEELAPI	PVBE SPR School 1	Not Started		Not Started	None	None		Dynamic Text To Speech		⋮
☐	2022000001 ⓘ	PVBEFNAAB	PVBELNAAB	PVBE SPR School 1	Not Started		Not Started	None	None				⋮
☐	2022000002 ⓘ	PVBEFNABC	PVBELNABC	PVBE SPR School 1	Not Started		Not Started	None	None		Paper		⋮

Proctor Dashboard Details

Assessment Information – By hovering over the information icon you can view information about the test, such as

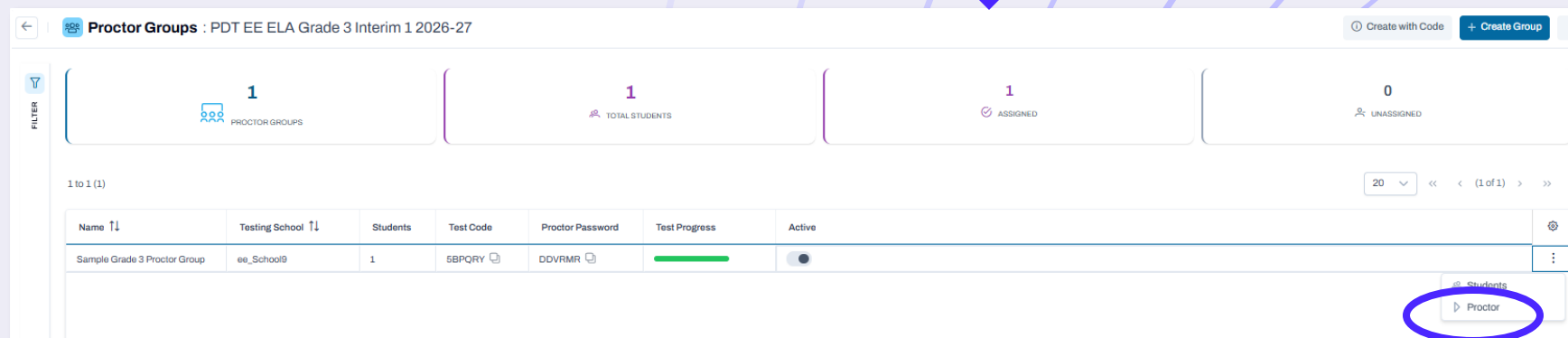
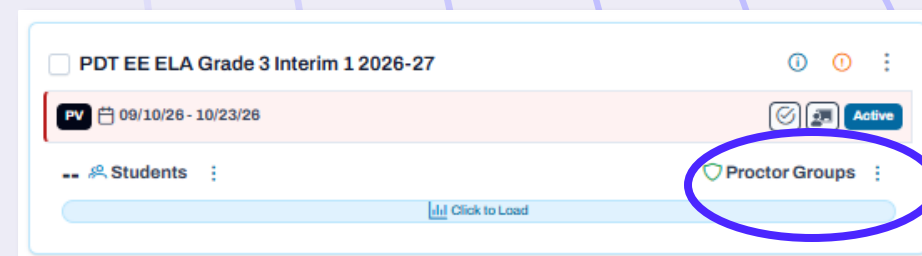
- Proctor Name, Testing School, Test Code, Proctor Password, & Test Window

Student Session List – Here you can view, filter, and search for students in your proctor group and manage their sessions. You can also perform actions such as Reseating or submitting student test session.



Monitoring Proctor Groups

School Test Coordinators can monitor student testing statuses or proctor tests by selecting View under Proctor Groups on the admin card, then selecting Proctor under Actions for a particular proctor group. This will take you to the proctor dashboard for that proctor group.



During Testing – Progress

The progress column displays the students' progress as one of the following:

Not Started – The student has not signed in to test.

In Progress – The student has signed in to the test. No action is needed by the proctor.

Paused – The student has paused testing in TestNav.

Submitted – The student has completed the test and submitted their answers.

Reseat – The proctor has reseated the student(s). The student has not yet signed back in to the session. No action is needed by the proctor.

Needs Attention – The student has logged into TestNav and needs their test approved by the proctor.

During Testing – Actions

After the assessment session has started, a set of buttons appears in the Actions column for each student. Proctors use these buttons to control individual student's sessions:

Approve Session – Proctors will need to select Approve Session for any student with a Needs Attention progress status for the student to begin their test in TestNav.

Reseat Session – Proctors can select this if a student exits TestNav before submitting their test or if something interrupts a student's session. This might include a computer issue, session timeout due to connectivity issues, or an unexpected error. Reseating allows the student to re-enter their test code and SSID to continue taking their test.

Submit Session – Test Coordinators can select this if a student finishes their test but fails to submit the test before exiting.

Unsubmit Session – Test Coordinators can select this in Session Explorer **if a student mistakenly submits their test.**

Test Coordinator Tasks – Day of Testing

Complete the Day of Testing Checklist:

- Distribute test materials.
- Ensure Test Administrators have a computer device to administer the test & can access the ADAM proctor dashboard.
- Monitor test activity.
- Be available to Test Administrators.
- Collect materials from Test Administrators after each test, as needed.

Test Administrator Tasks – Day of Testing

- Prepare the test environment and situate the students.
- Follow directions and read the script in the Test Administrator Manual (TAM) to initiate the test proctor group.
- Hand out test cards and scratch paper when directed (per the TAM script).
- Ensure students are logging into TestNav.
- Confirm students have submitted their tests and logged out of TestNav.
- Confirm *all tests* are in a Submitted status.
- Collect student test cards and scratch paper.

Test Administration During Testing – Active Monitoring

Test Administrators/Teachers Should:

- Ensure students have all necessary materials for each test.
- Follow test administration scripts exactly as written.
- Move throughout the room during testing to ensure students are on task.

Test Administrators May Not:

- Provide feedback or clarify test questions.
- Answer content related questions.
- Interact with students in any way that would impact student responses.

Test Administration During Testing – Electronic Devices

- ALL personal electronic equipment not related to testing (e.g., cell phones, earbuds, personal document scanners, eBooks, electronic pens, smart watches, etc.) are PROHIBITED from the testing environment.
- Personal electronic equipment may not be used at any time during testing, including after a student has completed testing or during a break.

Test Administration – Early Finishers

Materials allowed only after a student's test has been submitted and after their secure materials have been collected:

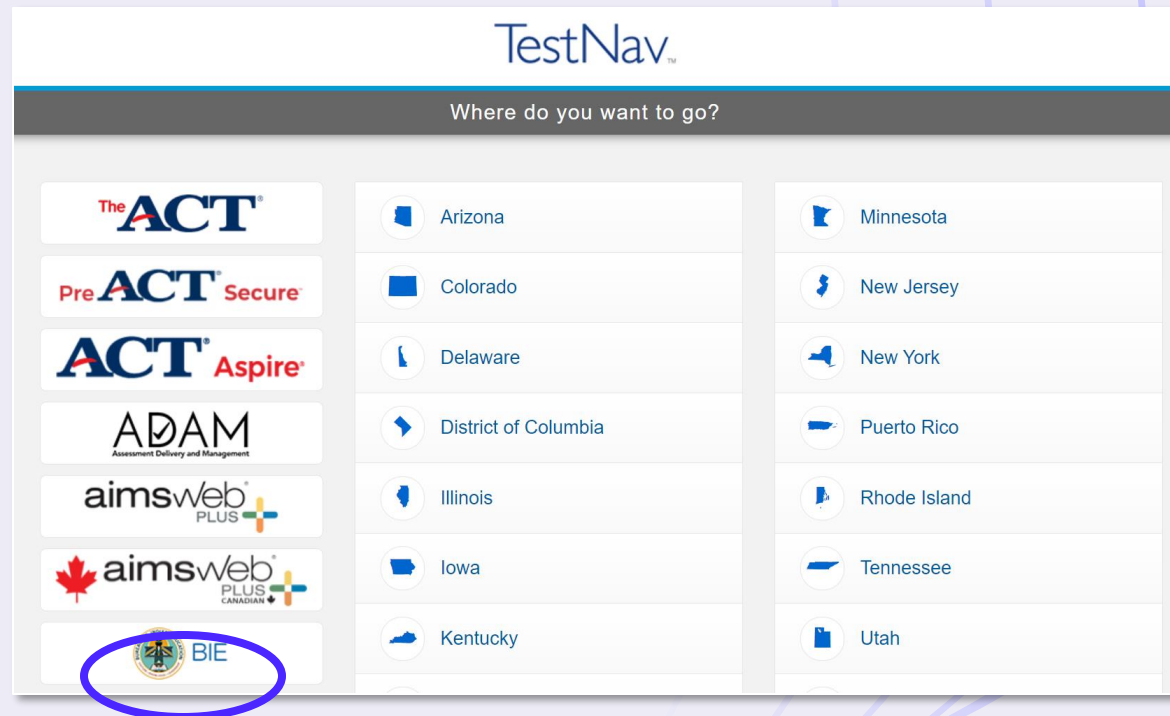
- Recreational books (subject matter of recreational books must be unrelated to content being assessed).

Instructions for students after a student's test has been submitted and their secure materials have been collected:

- After the student has checked his or her work, the student may sit quietly until the testing unit has ended.
- After the student has checked his or her work, the student may be permitted to read silently a recreational book (see above).
- If two units are scheduled, these instructions may be applied after the second unit is administered.

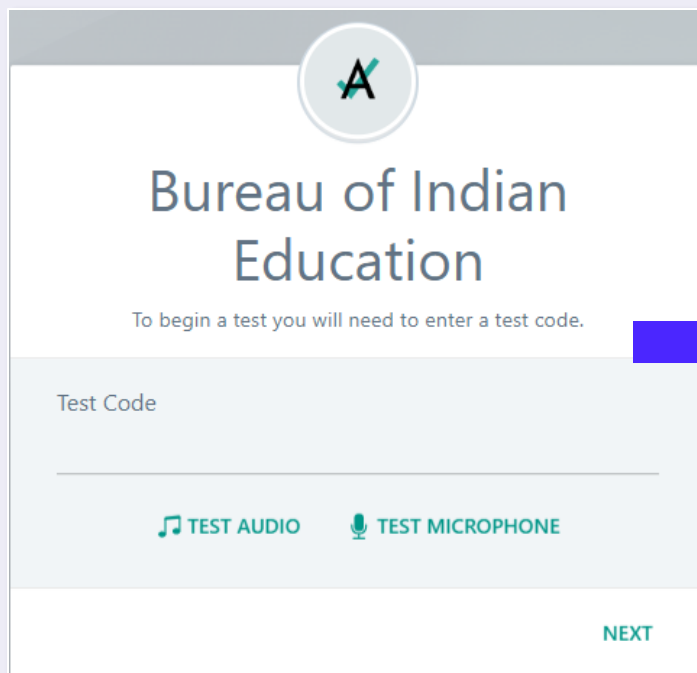
TestNav Access

If not already chosen, students may need to select BIE from the customer list.

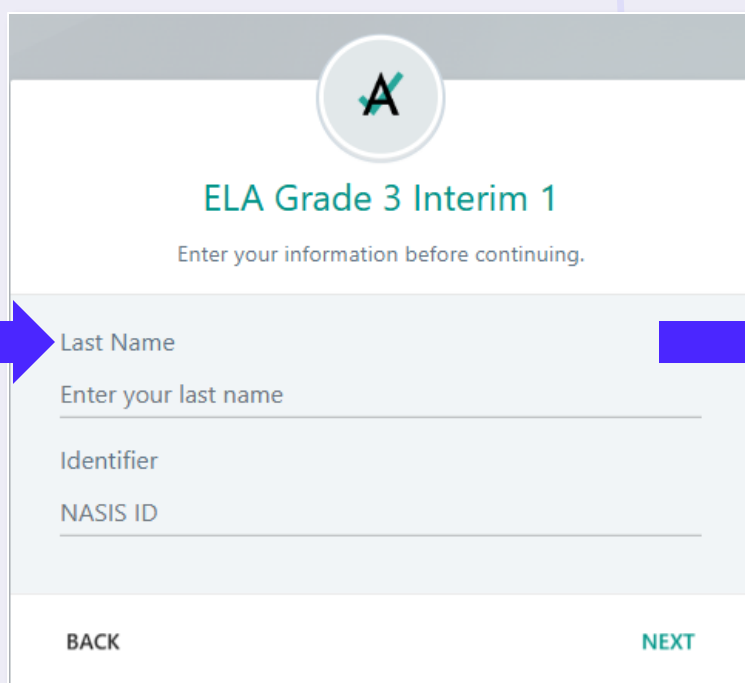


TestNav Sign-in

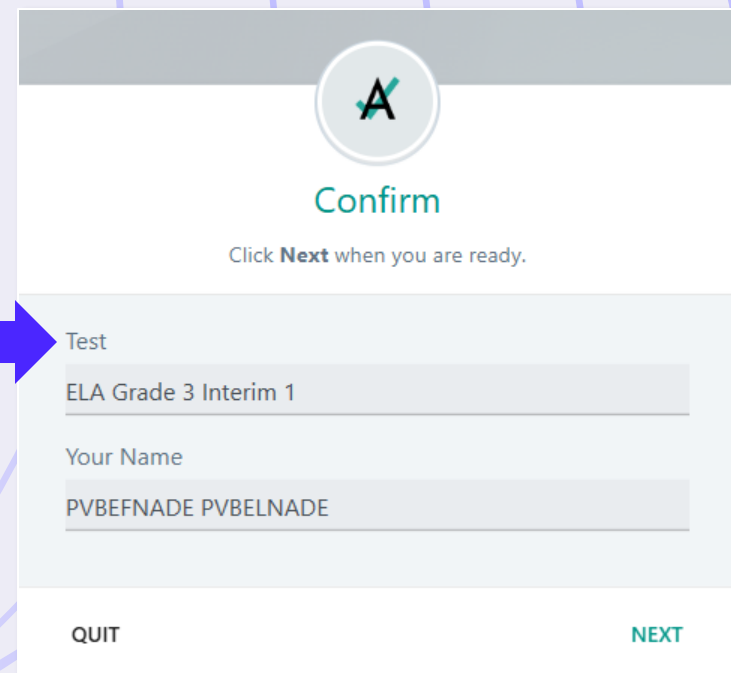
Students input the Test Code provided by the proctor & Last Name and NASIS ID from their test ticket.



Screen 1: Bureau of Indian Education. The screen features a circular logo with a green 'A' and a checkmark. Below the logo, the text "Bureau of Indian Education" is displayed. A sub-header reads: "To begin a test you will need to enter a test code." There is a text input field labeled "Test Code". At the bottom, there are two icons: a musical note labeled "TEST AUDIO" and a microphone labeled "TEST MICROPHONE". A green "NEXT" button is at the bottom right.



Screen 2: ELA Grade 3 Interim 1. The screen features a circular logo with a green 'A' and a checkmark. Below the logo, the text "ELA Grade 3 Interim 1" is displayed. A sub-header reads: "Enter your information before continuing." There are three text input fields: "Last Name" (with placeholder "Enter your last name"), "Identifier", and "NASIS ID". At the bottom, there are two buttons: "BACK" and "NEXT".



Screen 3: Confirm. The screen features a circular logo with a green 'A' and a checkmark. Below the logo, the text "Confirm" is displayed. A sub-header reads: "Click **Next** when you are ready." There are two text input fields: "Test" (with placeholder "ELA Grade 3 Interim 1") and "Your Name" (with placeholder "PVBELNADE PVBELNADE"). At the bottom, there are two buttons: "QUIT" and "NEXT".



After Testing

After Testing

- Computer-based Tasks
- Paper-based Tasks
- Scoring & Reporting

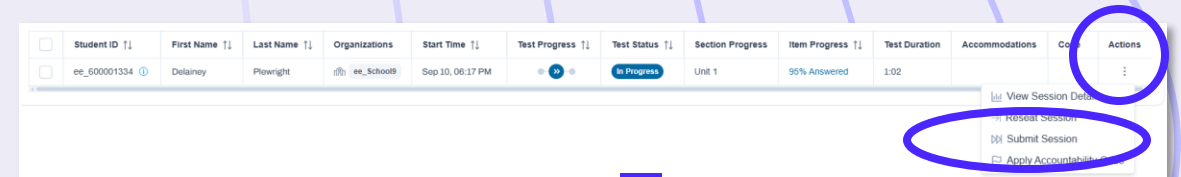
Computer-based Tasks to Complete After Testing

- Ensure all student tests are in a Submitted status in ADAM.
- Manually Submit Session for any student who finished their test but did not submit the test in TestNav before exiting.
- Pearson will submit any unsubmitted tests one day after the testing window closes.

Manually Submitting Test Sessions – Proctor Dashboard

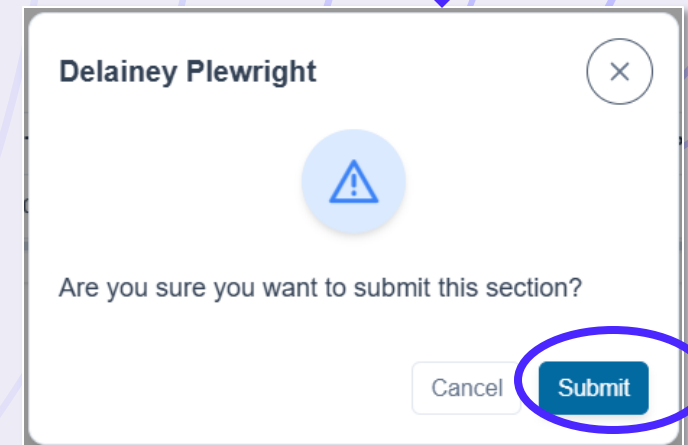
To manually submit a student's test session in ADAM:

- Navigate to the appropriate proctor dashboard for the student(s) needing to be submitted.
- Any student that is still In Progress and has a status of Reseat can have their test submitted.
- Under **Actions** select the ellipses, then select **Submit Session**. In the pop-up window confirm by selecting **Submit**.



A screenshot of the Proctor Dashboard table. The table has columns: Student ID, First Name, Last Name, Organizations, Start Time, Test Progress, Test Status, Section Progress, Item Progress, Test Duration, Accommodations, and Actions. The first row shows a student with ID ee_600001334, name Delainey Plewright, and status In Progress. The Actions column for this row has a dropdown menu open, showing options: View Session Details, Reseat Session, Submit Session, and Apply Accountability. The 'Actions' column header and the 'Submit Session' option are circled in blue. A large blue arrow points from the 'Submit Session' option down to the confirmation dialog.

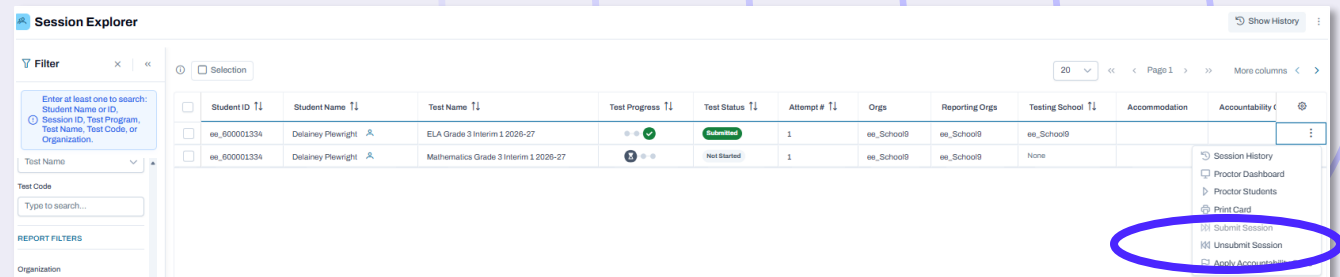
Student ID	First Name	Last Name	Organizations	Start Time	Test Progress	Test Status	Section Progress	Item Progress	Test Duration	Accommodations	Actions
ee_600001334	Delainey	Plewright	ee_school	Sep 10, 06:17 PM		In Progress	Unit 1	95% Answered	1:02		⋮ View Session Details Reseat Session Submit Session Apply Accountability



Manually Submitting Test Sessions – Session Explorer

To manually submit a student's test session in Session Explorer:

- Navigate to Operations, then Session Explorer.
- Enter the appropriate student ID in the Student search option, then select **Search**.
- Under **Actions** select the ellipses, then select **Submit Session**. In the pop-up window confirm by selecting **Submit**.



Paper-based Tasks to Complete After Testing

Transcription Guidelines:

- The Test Administrator shall transcribe the student responses into TestNav.
- The student's responses must be transcribed verbatim from the Test Booklet.
- After transcription, shred any responses on site.

Scoring & Reporting

Scoring:

- Interim Assessment items will be machine-scored and hand-scored.
- Test Coordinators & School Admins will have access to the test results once students are done testing and all items in the test are scored.

Performance Levels:

- **Above**: 75-100% Correct
- **Meeting**: 46-74% Correct
- **Approaching**: 26-45% Correct
- **Beginning**: 0-25% Correct

** Domain Performance Level Range:*

0 - 25%: (Beginning) ↓ 26 - 74%: (Meeting / Approaching) ↔ 75 - 100%: (Above) ↑

Interim Administration Reports

The following reports will be available in ADAM:

- Activity Report
- Performance Report
 - Individual Student Reports (ISRs)
 - Performance Summary
 - Program Report
- Standard Performance
- Progress Report

Student-level reports will be available once the student has completed testing and all items for their test have been scored.

Interim Administration Reports

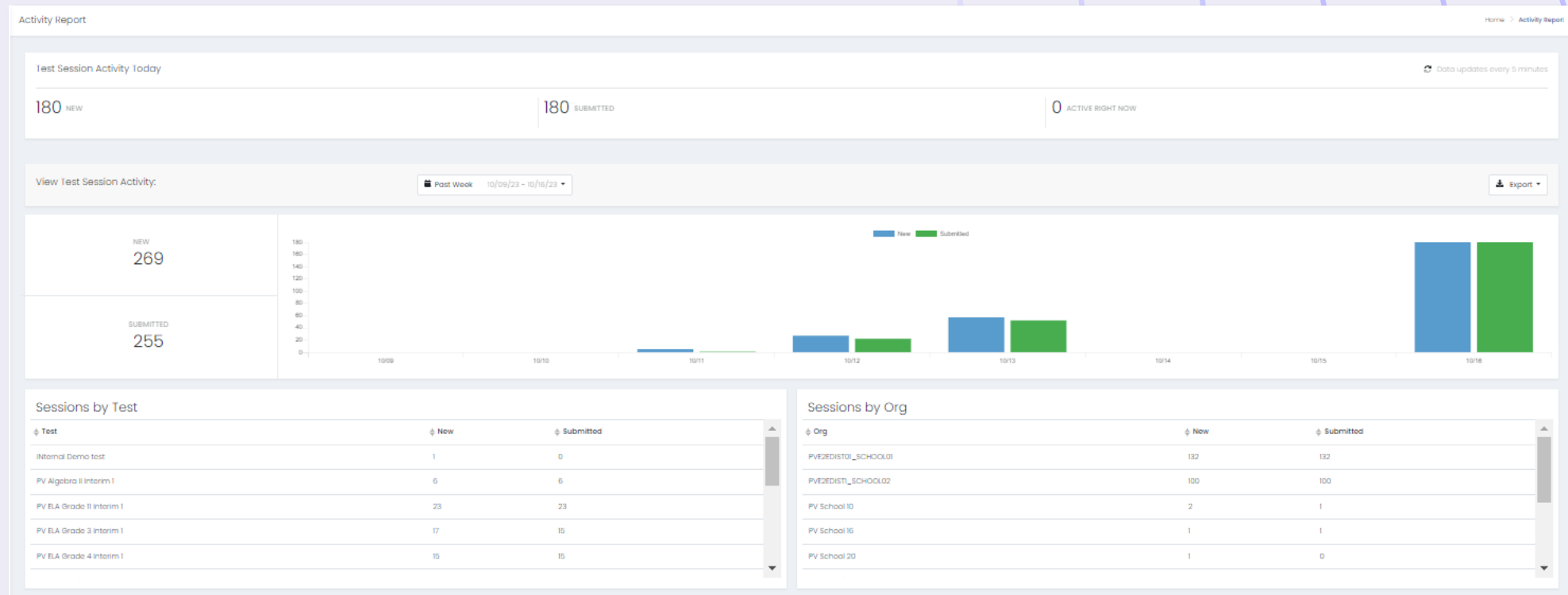
Reports are accessed via the Reporting link in the left side menu.

The screenshot displays the 'Performance Dashboard' interface. On the left sidebar, the 'REPORTING' link is highlighted with a red circle. Below it, 'Activity' and 'Aggregate' are also visible. The main content area shows the 'Interim 2025-2026' report. The 'Filter' section on the left includes 'Program' (Interim 2025-2026), 'Organization' (BUREAU OF INDIAN EDUC...), 'Content Area' (Select Content Area), 'Grades' (Select Grade), and 'Testing Windows' (Select Testing Window). The main table displays performance data for 'Algebra II Interim 1' and 'Algebra II Interim 2'. The 'Algebra II Interim 1' row shows 'AVG PERCENT CORRECT' at 17% and 'PROFICIENCY: 0%'. The 'Algebra II Interim 2' row shows 'AVG PERCENT CORRECT' at 26% and 'PROFICIENCY: 0%'. The table also includes a search bar, a refresh button, and pagination controls.

Name	Performance
Algebra II Interim 1 Oct 15, 2025 - Nov 21, 2025	AVG PERCENT CORRECT 17% PROFICIENCY: 0%
Algebra II Interim 2 Nov 25, 2025 - Mar 6, 2026	AVG PERCENT CORRECT 26% PROFICIENCY: 0%

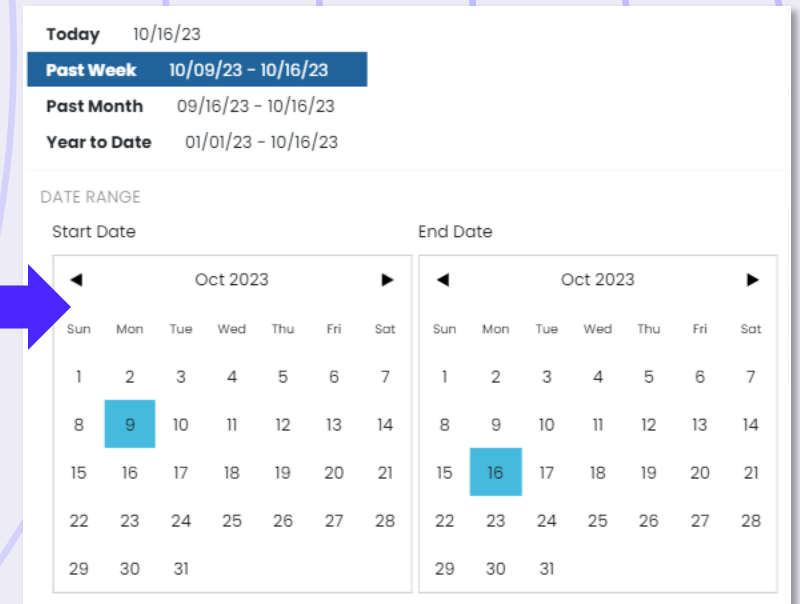
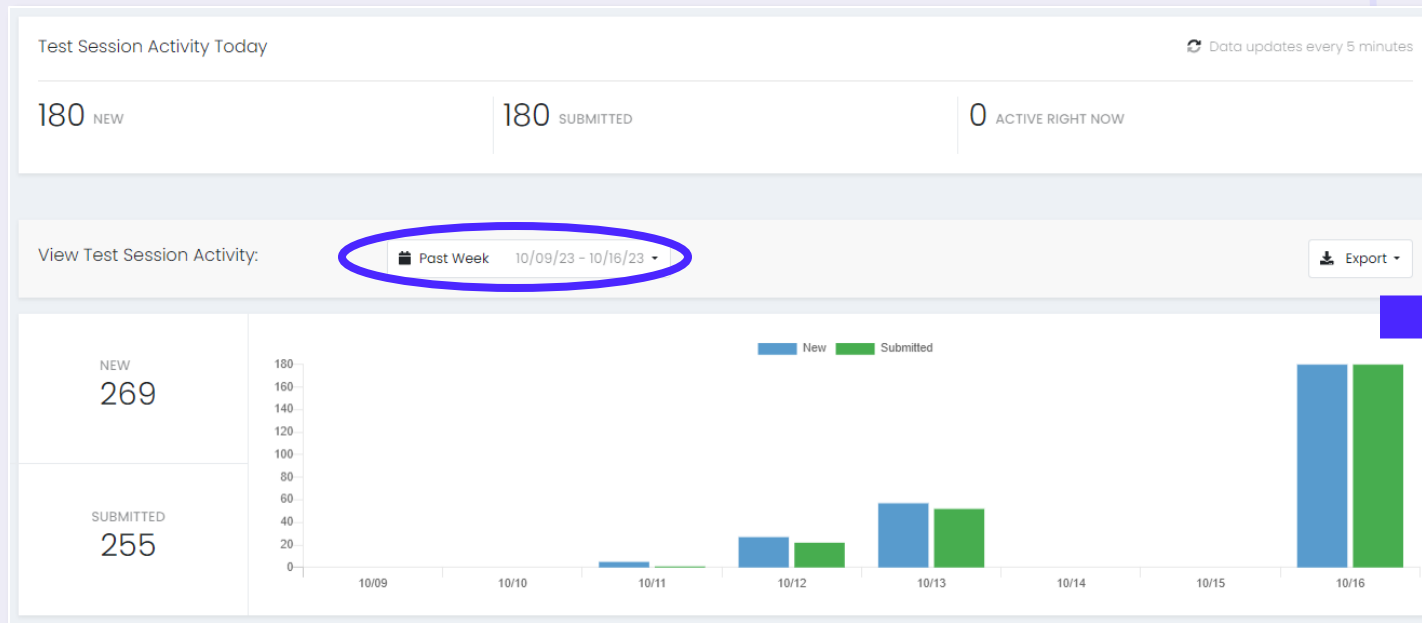
Activity Report

The Activity Report shows the activity on all test administrations over a selected time.



Activity Report

The Activity Report shows the activity on all test administrations over a selected time.



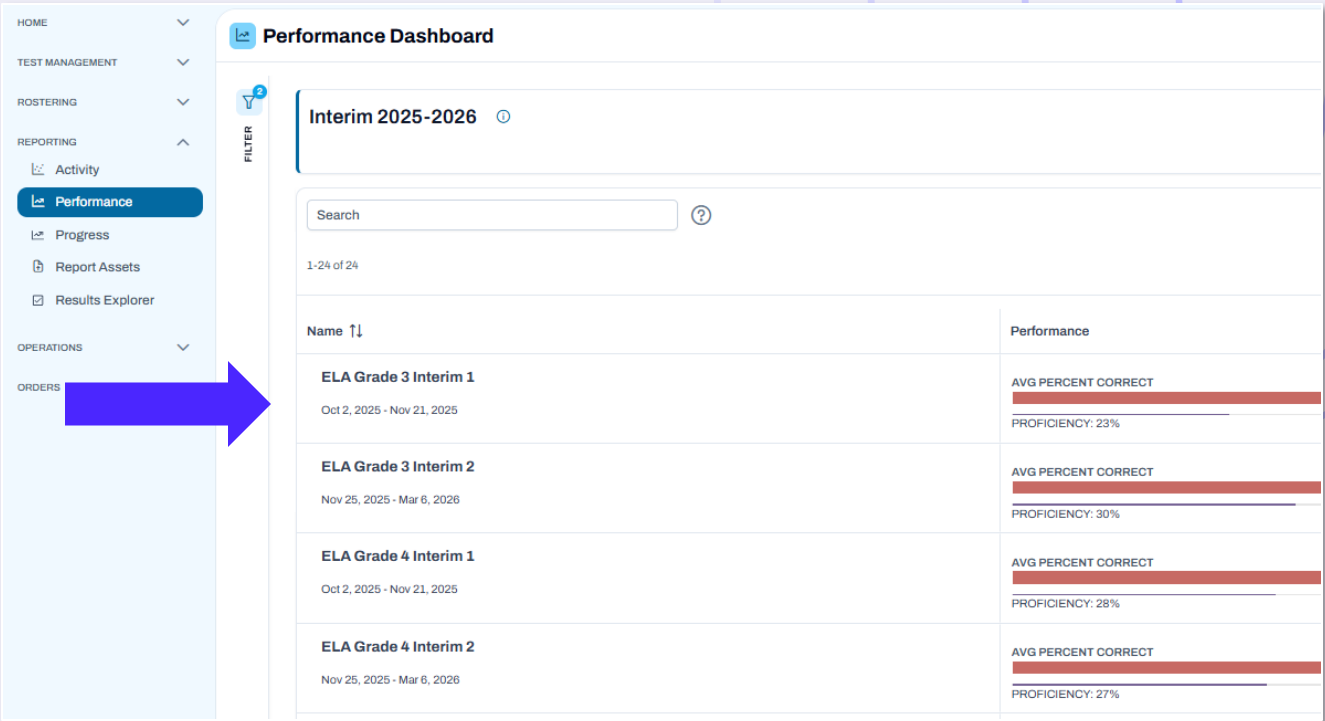
Activity Report

The Activity Report shows the activity on all test administrations over a selected period of time. Sessions can be viewed by Test or by Org.

Sessions by Test			Sessions by Org		
Test	New	Submitted	Org	New	Submitted
Internal Demo test	1	0	PVE2EDIST01_SCHOOL01	132	132
PV Algebra II Interim 1	6	6	PVE2EDIST1_SCHOOL02	100	100
PV ELA Grade 11 Interim 1	23	23	PV School 10	2	1
PV ELA Grade 3 Interim 1	17	15	PV School 16	1	1
PV ELA Grade 4 Interim 1	15	15	PV School 20	1	0
PV ELA Grade 5 Interim 1	15	15	PV School 4	10	5

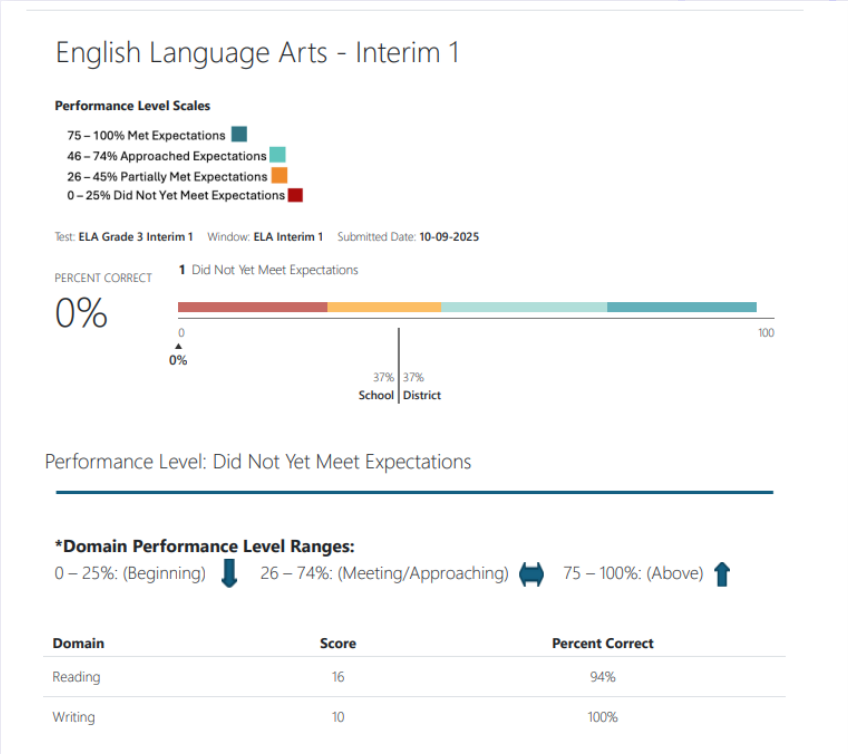
Performance Report

The Performance Report shows student performance for a single test. This report is only available to roles with permission to view it, such as Test Coordinators. The report is dynamic and updated in real time.



Performance Report – Individual Student Results (ISR) Reports

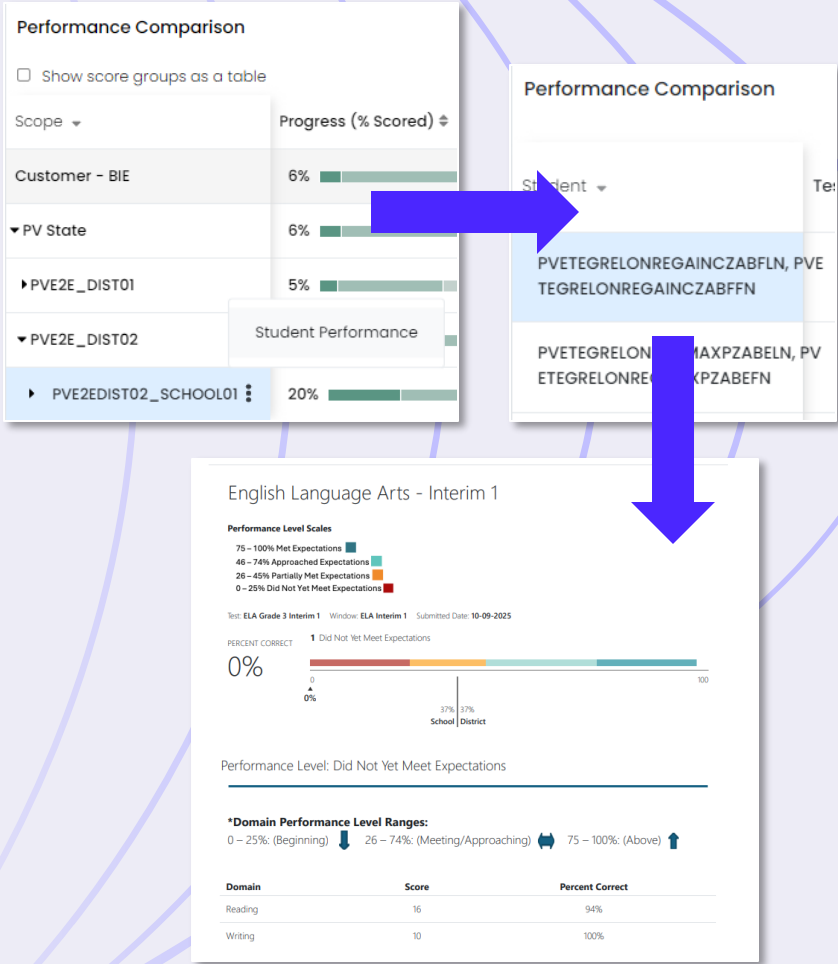
The Individual Student Results (ISR) Report shows individual student performance across tests windows on tests assigned to a program.



Individual Student Results (ISR) Reports

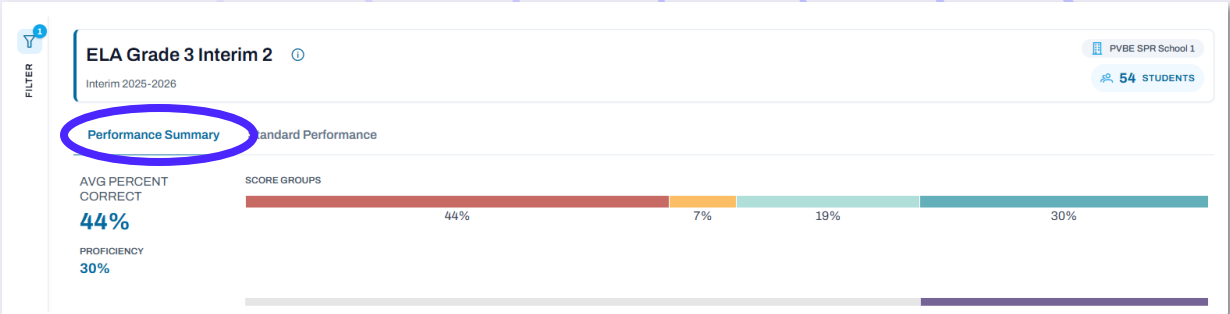
For Test Coordinators & School Admins:

1. Select Reporting, then select Performance.
2. Select anywhere in a test row to open the Performance Summary.
3. Select the ellipses for your school, then select **Student Performance**.
4. Select any student to view their ISR.



Performance Report – Performance Summary

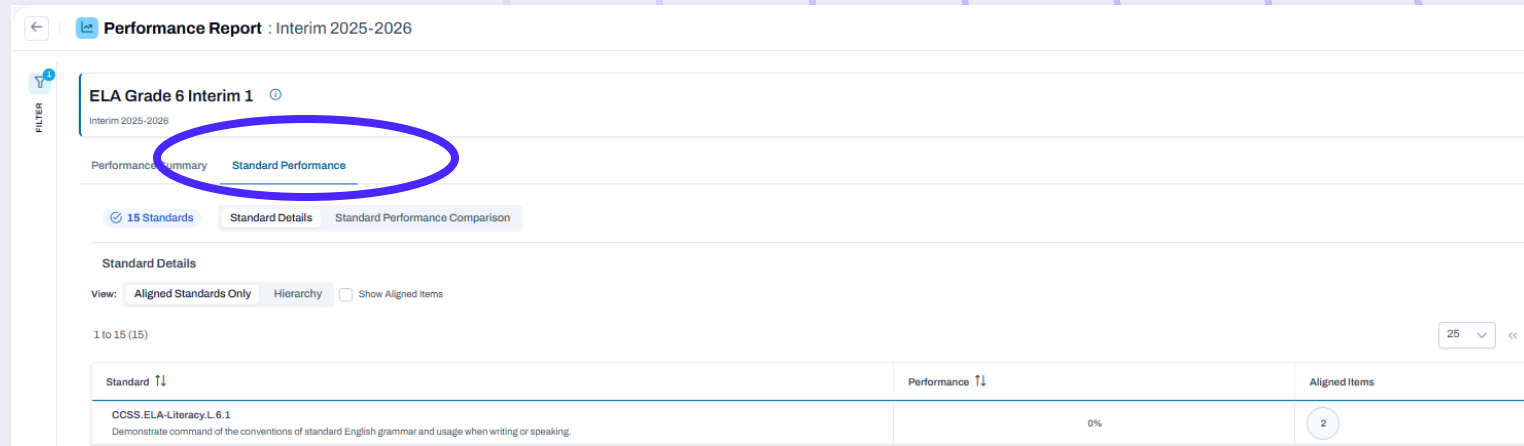
1. Select Reporting, and then select Performance.
2. Click anywhere in a test row to open the Performance Report.
3. The Performance Summary tab provides a performance overview across all organizations you have access to.



Student	Identifier	Raw Score	Percent C...	Performance Level	Informational Text	Vocabulary	Reading Literary	Written Expression	Knowledge and Use of Language Conventions
PVBELAPI, PVBELAPI	2021070201	28	98%	Met Expectations	Above	Above	Above	Above	Above
PVBELNAAB, PVBEFNAAB	2022000001	0	0%	Did Not Yet Meet Expectations	Beginning	Beginning	Beginning	Beginning	Beginning
PVBELNACD, PVBEFNACD	2022000003	13	48%	Approached Expectations	Beginning	Above	Above	Beginning	Meeting/Approaching
PVBELNADE, PVBEFNADE	2022000004	1	4%	Did Not Yet Meet Expectations	Beginning	Meeting/Approaching	Beginning	Beginning	Beginning
PVBELNAEF, PVBEFNAEF	2022000005	20	74%	Approached Expectations	Above	Above	Above	Beginning	Meeting/Approaching
PVBELNAFG, PVBEFNAFG	2022000006	26	98%	Met Expectations	Above	Above	Above	Above	Above
PVBELNAGH, PVBEFNAGH	2022000007	0	0%	Did Not Yet Meet Expectations	Beginning	Beginning	Beginning	Beginning	Beginning

Performance Report – Standard Performance

1. Select Reporting, and then select Performance.
2. Click anywhere in a test row to open the Performance Report.
3. Select Standard Performance.



The screenshot displays the 'Performance Report : Interim 2025-2026' interface. The main heading is 'ELA Grade 6 Interim 1'. Below this, there are two tabs: 'Performance Summary' and 'Standard Performance', with the latter being selected and circled in blue. Under the 'Standard Performance' tab, there are three sub-tabs: '15 Standards', 'Standard Details', and 'Standard Performance Comparison'. The 'Standard Details' sub-tab is active. It shows a 'View:' section with 'Aligned Standards Only' selected, and a 'Show Aligned Items' checkbox. Below this, a table lists standards. The first row is 'CCSS.ELA-Literacy.L.6.1' with a description 'Demonstrate command of the conventions of standard English grammar and usage when writing or speaking.' The 'Performance' column shows '0%' and the 'Aligned Items' column shows '2'.

Standard	Performance	Aligned Items
CCSS.ELA-Literacy.L.6.1 Demonstrate command of the conventions of standard English grammar and usage when writing or speaking.	0%	2

Performance Report – Program Report

The Program Report provides an overview of student performance for all (or selected) test windows in a program. This report is available to roles with permission to view it, such as school administrators.

Grades	Content Areas	Test Window	Students	Raw Score	Percent Correct	Performance Level
03	ELA/Literacy	Interim 1	496	6.19	22%	
		Interim 2	455	6.93	18%	
	Math	Interim 1	489	5.93	30%	
		Interim 2	405	5.65	27%	
		Interim 3	455	7.57	34%	
04	ELA/Literacy	Interim 1	484	6.68	26%	
		Interim 2	461	8.26	19%	
	Math	Interim 1	490	4.40	22%	

Performance Report – Program Report

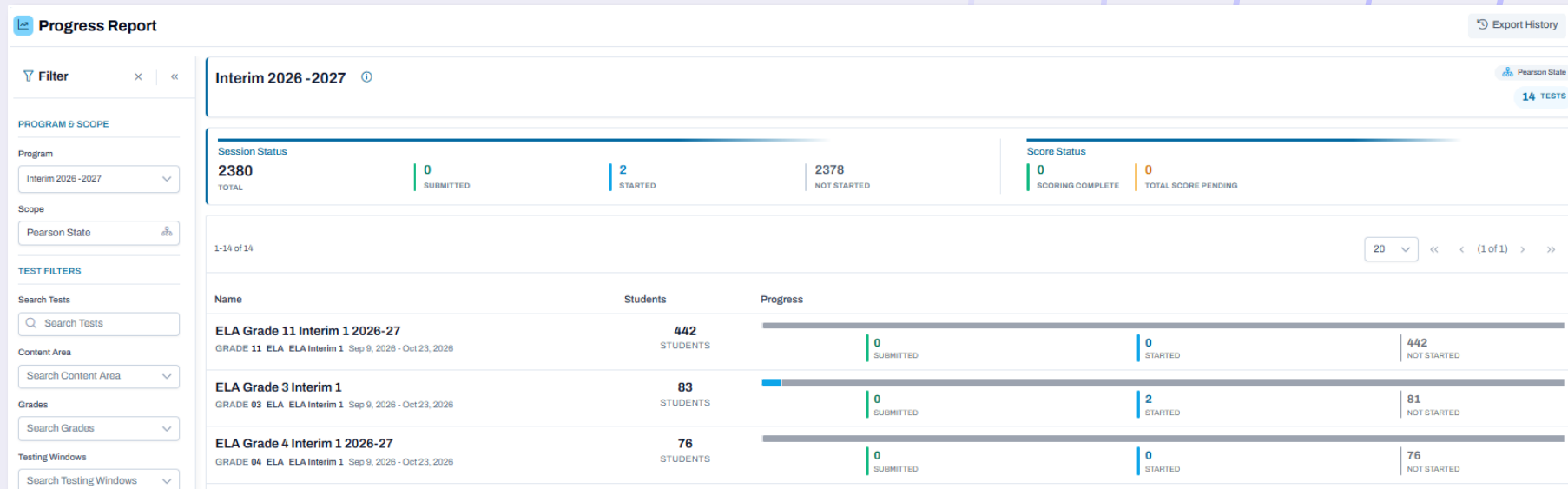
1. Select Reporting, and then select Performance.
2. Select a Program from the dropdown.
3. Then, select **Program Report**.

The image shows a software interface for generating a Program Report. On the left is a sidebar menu with icons for settings, search, download, and a 'TC' button. The 'Program Report' option is highlighted with a blue circle and a blue arrow pointing to the main report area. The main report area is titled 'Program Report' and shows 'Interim 2025-2026' with 13 records. It includes tabs for 'Test Results' and 'Standard Results', and buttons for 'Edit Report Settings', 'Print Report', and 'Show Score Groups as Table'. A table displays test results for various grades and subjects, with columns for Test Grades, Program Content Areas, Test Window, Students, Avg Raw Score, Avg Percent Correct, Performance Level, Proficient, Reading Information, Proficient, Reading Vocabulary, Proficient, and Reading Literacy. The table shows data for grades 03, 04, and 05, with performance levels indicated by colored bars.

Test Grades	Program Content Areas	Test Window	Students	Avg Raw Score	Avg Percent Correct	Performance Level	Proficient	Reading Information	Proficient	Reading Vocabulary	Proficient	Reading Literacy
03	Math	Math Interim 1	4	7	26%							
04	ELA/Literacy	ELA Interim 1	2	10	37%		0%		0%		0%	
	Math	Math Interim 1	3	6	25%							
05	ELA/Literacy	ELA Interim 1	2	6	23%		0%		0%		0%	

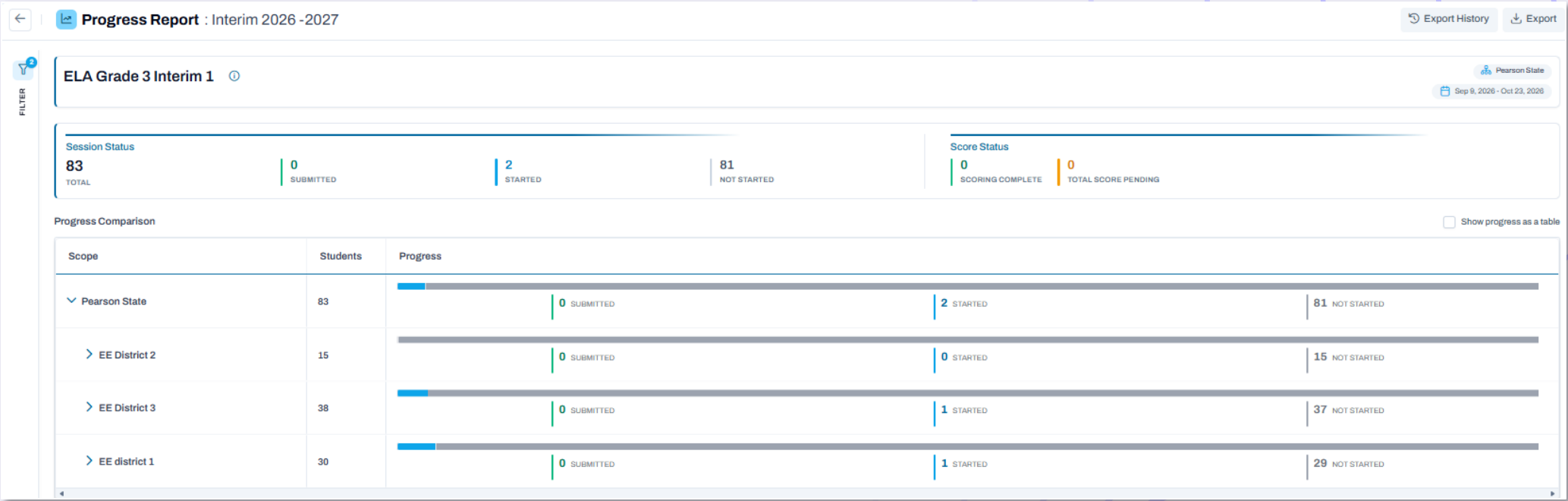
Performance Report – Progress Report

1. The Progress Report shows the status of a selected test.
2. Select Reporting, then Progress.
3. Select a Program and on the Program Overview page, click on an assessment to access the Program Comparison View. The report shows how many students are in a Submitted, In Progress, Not Started, or Exited status.



Performance Report – Progress Report

4. After selecting an assessment, you'll see a Progress Comparison review which will show a breakdown of all eligible students in a Submitted, In Progress, Not Started, or Exited status for that test.



Questions & Answers

Q I'm a new Test Coordinator, how to I gain access to LaunchPad?	A If you are a new test coordinator, please have your principal email aurelia.shorty@bie.edu indicating you are the designee for your school.
Q What are the testing windows?	A Interim 1: September 28- October 23, 2026 Interim 2: January 26 - February 19, 2027
Q When will the training materials be available?	A Today's PowerPoint presentation and recording will be posted to the BIE support site by 9/16
Q How do I know whether we should take the interim test or the summative test?	A All schools are expected to administer the summative assessment. While interim assessments are not required, they are a valuable part of the BIE balanced assessment system and are encouraged to support instructional decision-making and student achievement.
Q Are we going to get Interim test scripts (booklets) for Interim 1 and 2?	A The proctor scripts for administering the assessments will be posted on the BIE support site. The scripts are included in the Test Administrator Manual (TAM) that will be available on the BIE support site by the end of the day on 9/14/2026.

Questions & Answers

Q Are the dates out for the summative assessment?	A The assessment calendar was sent to all schools in August 2026. The summative testing window is 3/22/2027 to 4/30/2027.
Q It was mentioned that only test that are administered by October 12th would get test results?	A Students who test at the beginning of the testing window will have interim 1 results available on October 12. After that point, schools should expect to see results within 5 business days after a student tests.
Q	A
Q	A
Q	A

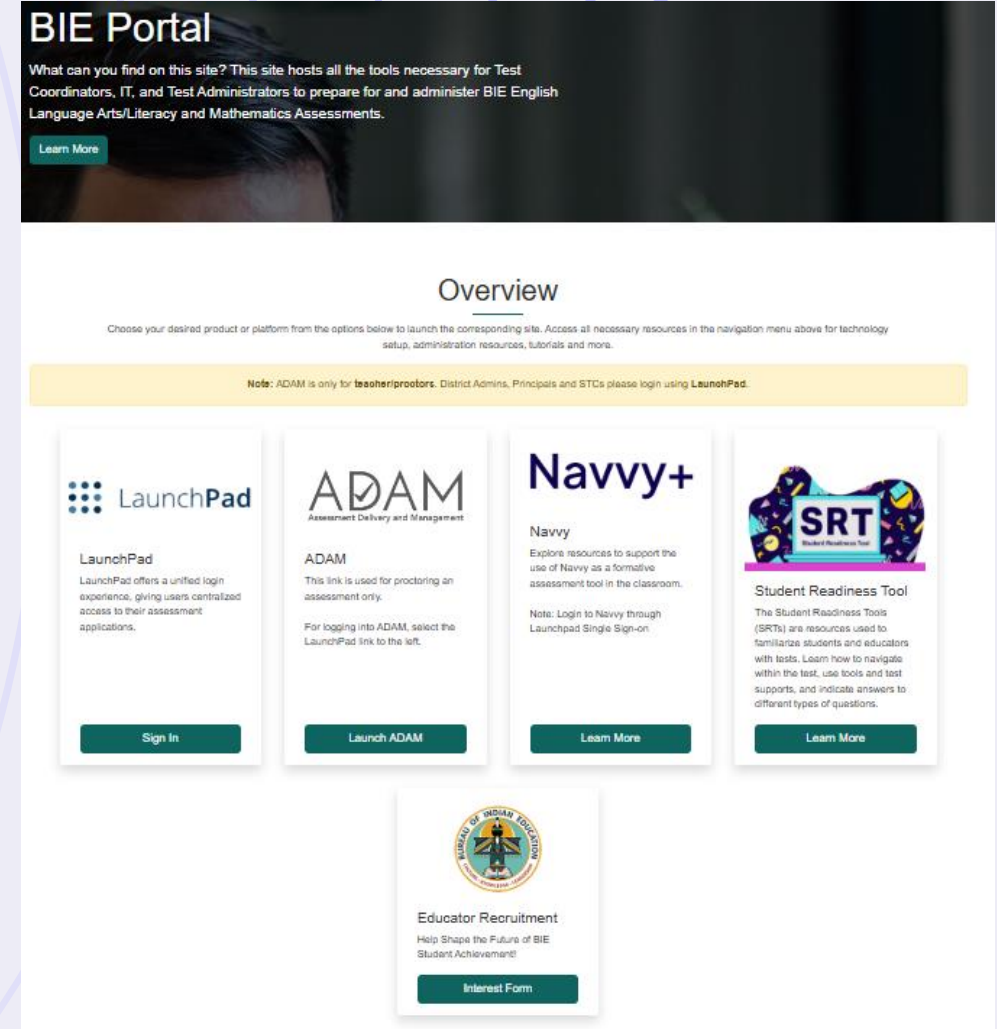


Resources

Resources

Non-secure Practice Tests, Test Administrator Manual, documentation, and guides are all available on the BIE portal at <https://bie.mypearsonsupport.com>.

Resources specific to the Interim Assessments can be found on the Interim Resources page.



BIE Portal

What can you find on this site? This site hosts all the tools necessary for Test Coordinators, IT, and Test Administrators to prepare for and administer BIE English Language Arts/Literacy and Mathematics Assessments.

[Learn More](#)

Overview

Choose your desired product or platform from the options below to launch the corresponding site. Access all necessary resources in the navigation menu above for technology setup, administration resources, tutorials and more.

Note: ADAM is only for ~~teacher~~proctors. District Admins, Principals and STCs please login using LaunchPad.

**LaunchPad**
LaunchPad
LaunchPad offers a unified login experience, giving users centralized access to their assessment applications.
[Sign In](#)

**ADAM**
Assessment Delivery and Management
ADAM
This link is used for proctoring an assessment only.
For logging into ADAM, select the LaunchPad link to the left.
[Launch ADAM](#)

Navy+
Navy
Explore resources to support the use of Navy as a formative assessment tool in the classroom.
Note: Login to Navy through Launchpad Single Sign-on
[Learn More](#)

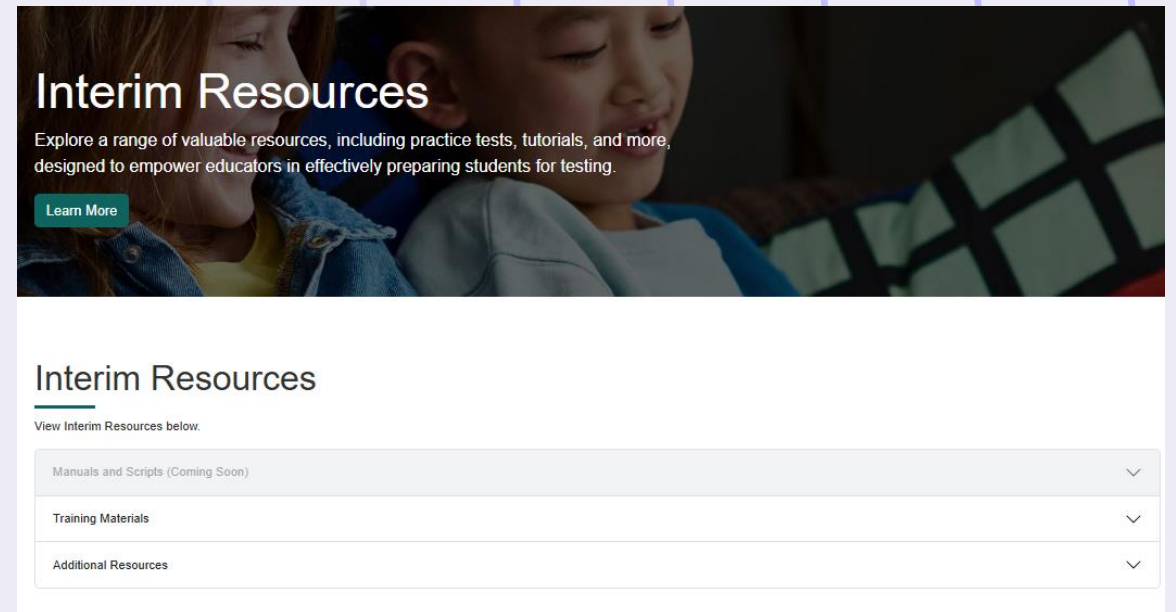
**SRT**
Student Readiness Tool
The Student Readiness Tools (SRTs) are resources used to familiarize students and educators with tests. Learn how to navigate within the test, use tools and test supports, and indicate answers to different types of questions.
[Learn More](#)

**Educator Recruitment**
Help Shape the Future of BIE Student Achievement!
[Interest Form](#)

BIE Support Site

If you navigate to the Interim Resources page of the BIE support site at <https://bie.mypearsonsupport.com/interim-resources/> you can locate:

- Test Administrator Manual (TAM)
- Training videos & training presentation
- Additional resources, including:
 - Math reference sheets
 - Writing reference sheets
 - ELA & Math test blueprints
 - Other useful guides



Customer Support

Contact Pearson Customer Support by Chat, Phone, or Email for:

- Navigating ADAM
- Creating proctor groups
- Managing user IDs and passwords
- Accessing resources

Contact Aurelia Shorty for BIE policy questions, LaunchPad accounts:

Education Program Specialist
(Assessment & Accountability)

aurelia.shorty@bie.edu

Mobile/Cell: (505) 274-3746

1-833-302-9587

Monday – Friday

(PT) 4:00 AM – 5:30 PM

(MT) 5:00 AM – 6:30 PM

(CT) 6:00 AM – 7:30 PM

(ET) 7:00 AM – 8:30 PM

<https://bie.mypearsonsupport.com/support/>

Thank You

Thank you for joining. Reach out to BIE or Pearson support with any questions.

BIE Office Hours

Thursdays, beginning September 17, 2026

1:00 MT | 2:00 CT | 3:00 ET

Check the ADAM Bulletin Board for the meeting link.

Topics include Reporting, Navvy, Interim & Summative assessments.

Help Shape the Future of BIE Student Achievement!

Tell us if you are interested in participating in future BIE and Pearson assessment activities.

Who should complete it

Educators with experience implementing learning standards in:

Subjects

English Language Arts
Mathematics

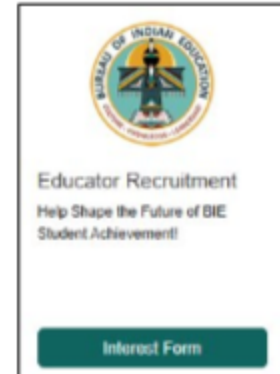
Grades

Grades 3–8
High School

No prior assessment experience is required!

How to sign up

- 1 Go to bie.mypearsonsupport.com
- 2 Open the Educator Interest Form.
- 3 Share your subject areas, grade bands, and region.
- 4 We will contact you as opportunities open.



[BIE Educator Recruitment Interest Form](#)

